

METROPOLITAN EDUCATION DISTRICT
Board Meeting
March 8, 2006

MEETING MINUTES

REGULAR MEETING

The open session of the regular meeting of the Governing Board of the Metropolitan Education District was called to order by President Chang at 6:00 p.m., Room 810 at the Central County Occupational Center, 760 Hillsdale Avenue, San Jose CA 95136.

CALL TO ORDER

1. ROLL CALL

All Members present, except where noted.
Cynthia Chang, Los Gatos-Saratoga Union High School District
Ernie Dossa, Santa Clara Unified School District
Richard Garcia, San Jose Unified School District
Diane Gordon, Campbell Union High School District
Marsha Grilli, Milpitas Unified School District
Craig Mann, East Side Union High School District
Minerva Brand, MAEP Student Board Member

2. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

None

3. ADJOURN TO BOARD STUDY SESSION (REGULAR MEETING)

Date: March 8, 2006

Central County Occupational Center

Time: 6:12 p.m.

Room 810

- Board Study Session on Diversity

Daniel Gilbertson, HR Director, opened the discussion by sharing interests and goals of the District to increase diversity among our staff. A report on staff recruitment and diversity hiring was given to the Board.

5. REGULAR MEETING – continued

Regular session of the Board meeting was called to order by President Chang at 7:07 p.m. in the auditorium, RM 201, Central County Occupational Center, 760 Hillsdale Avenue, San Jose CA 95136.

6. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice President Diane Gordon.

7. REPORT OF CLOSED SESSION ACTIONS/ BOARD STUDY SESSION

The Board did not hold a Closed Session; however, the Board did have an open Study Session on recruitment and diversity. The Board would like to thank Tim Hallett and Dan Gilbertson for the information shared with the Board.

8. ADOPT AGENDA

Motion to adopt the agenda Gordon; Second Mann; Vote unanimous

9. STUDENT BOARD MEMBERS' REPORTS

Nicholas Valadao absent

Minerva Brand reported:

- MAEP will be receiving a Bronze award from Second Harvest for the 5,000 lbs of food donated during the holidays
- The Metro Center Distance Learning pilot earned 9 ADA during the holiday break learning about history
- Minerva left the meeting to go home and study for her Exit Exam.

10. SPECIAL ORDER OF BUSINESS

10.1 Presentation on 150 years in Adult Education

Suzi Glass addressed the Governing Board and described the different celebrations would be occurring throughout the Metropolitan Adult Education Program. MetroED's Adult Education Program has been in operation for 123 of the 150 years. One hundred and fifty students in the State were chosen to be honored because of their success after taking Adult Education classes. Two former students were honored from MetroED.

Freida Caldwell honored Judy Berry who attended classes 1997-98 through CalWORKS, achieved her GED and five levels of office skills. She started as an Instructional Aide with MetroED and is now the Accountability Technician responsible for Federal and State TOPS reporting.

Peggy Fitzgerald honored Martha Larson who attended high school classes with MetroED and achieved her GED and teaching credential. Martha started as the Registration Technician at Del Mar Site and is now the Systems Support Specialist at the District.

Both employees were given plaques in honor of this award.

11.0 PUBLIC PRESENTATIONS & REPORTS

None

12.0 APPROVAL OF MINUTES

- 12.1** Action Item: Approval of Minutes of Regular Board Meeting, February 8, 2006
Motion to approve minutes of February 8, 2006 Board Meeting: Grilli; Second, Gordon; Vote, Unanimous.

13.0 CONSENT CALENDAR

Motion to approve Consent Calendar items 13.1.1 through 13.2.3 Mann; Second, Garcia; Vote, Unanimous.

The following consent calendar items were approved:

- 13.1.1 Action Item: Approval of February Board Warrant Registers
- 13.2.1 Action Item: Approve Classified Personnel
- 13.2.2 Action Item: Approve Certificated Personnel
- 13.2.3 Action Item: Approve Administrative Personnel

14.0 INFORMATION ITEMS

14.0.1 Information item: First Reading: Board Policies 1000's
Williams Uniform Complaint Procedures

The California School Board Association is recommending this revision. There were no questions.

14.0.2 Information Item: First Reading: Board Policies 5000's Students

The California School Board Association is recommending these revisions. There were questions if the policies dealt with gangs and dress code. Superintendent Hallett replied, "yes".

14.0.3 Information Item: MetroED Investment Portfolio as of 12/31/05

There were no questions regarding the MetroED Investment Portfolio.

15.0 ACTION ITEMS AND REPORTS

15.0.1 Action Item: Resolution #7-03-08-06, Adult Education Sesquicentennial and Adult Education Week

That the Governing Board adopt resolution #07-03-08-06 recognizing adult education for 150 years of serving adults by recognizing students, teachers and administrators during Adult Education Week, March 13 through March 17, 2006.

Motion to approve Resolution #07-03-08-06 Mann; Second Gordon; Vote Unanimous

15.1 BOARD AND ADMINISTRATIVE FUNCTIONS

15.2 BUSINESS AND FINANCIAL FUNCTIONS

15.2.1 Action Item: Second Interim Financial Report, Fiscal Year 2005-06

Paul Hay, Chief Business Official, presented a PowerPoint presentation on the Second Interim Financial Report.

Motion to accept Second Interim Report: Mann; Second Grilli; Vote Unanimous

15.2.2 Action Item: Call for Bids to reconfigure and upgrade Building 700 on the Central County Occupational Center (CCOC) campus on Hillsdale Avenue, San Jose

Motion to approve Call for Bids Mann; Second Dossa; Vote Unanimous

15.3 PERSONNEL FUNCTIONS

15.4 INSTRUCTIONAL AND STUDENT FUNCTIONS

16.0 EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Assistant Superintendent Jan Dreier reported on departmental items of significance.

- A follow up on our Culinary Arts student, Angelica De Robles did win the grand prize of \$80,000 4-year scholarship.
- MAEP had their first graduating class for Medical Assisting at the Erikson Center. Senator Barbara Boxer signed certificates for each of the students.

- Silicon Valley Alliance will be hosting a “Thank You” Breakfast meeting for the local legislators on Friday, March 17, 2006 at the Los Gatos California Café. The Board members were invited to attend and to RSVP to Joyce.
- The CCOC Automotive students were invited to take a tour of the Capitol Honda dealership to observe all departments. Capitol Honda has hired several of our graduates.
- Last week MetroED conducted a mock drill to practice emergency radio protocol. Tim Hallett has provided an in-service the week before.
- Twenty-three staff and Board members from MetroED attended Dr. Willard Daggert’s presentation at Santa Clara County Office of Education last night and the debriefing follow up meeting today.
- Reminder that Friday, March 10th is CCOC’s Open House.

Superintendent Tim Hallett reported on district items of significance.

- Reported on the legislative updates on the Facilities Bond. There is no change at this time. The Legislators do know about us and know the issues.
- Not there yet but getting close to a settlement agreement with the LLC Auto Mall.

17.0 BOARD COMMENTS

Richard Garcia reported that he had attended the Dr. Daggert presentation at SCCOE. Although he could not attend the Debriefing meeting, he is very interested in seeing the notes.

Marsha Grilli also attended the presentation and thanked Tim Hallett for inviting her.

Diane Gordon talked about the “1942” MAEP book and how the information reported was so similar to today’s world.

18.0 ADVANCED PLANNING

19.0 OTHER MEETINGS

Regular Meeting, April 12, 2006

20.0 UPCOMING EVENTS

CCOC Open House, March 10, 2006

21.0 ADJOURNMENT

Motion to adjourn: Mann

Second: Dossa

Vote: Unanimous

Meeting adjourned at 8:19 p.m.

Diane Gordon, Clerk/date