

Central County
Occupational
Center/Program (CCOC/P)

Metropolitan Adult
Education Program (MAEP)



Metropolitan
Education District

760 Hillsdale Avenue
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Paul R. Hay
Superintendent

Date: October 2010

To: MetroED Students, Parents and Staff

From: Paul R. Hay, Superintendent 

Subject: Video Security System at the Hillsdale Campus

The Metropolitan Education District (District) installed a video security system at its Hillsdale campus at 760 Hillsdale Avenue in San Jose. The system is designed to provide better safety and security for our students, staff, and facilities.

The system includes a number of video cameras that record activities on the campus with a major focus on the entry and exit gates, parking areas, and external walkways. With the modernization of Building 300, video cameras have been included in the interior of the building with a focus on the new hallways.

The equipment does not record in any areas where the public, employees, and students have a reasonable expectation of privacy, i.e. student and staff restrooms. There is no sound recording utilized at any of the video camera locations. The camera coverage areas are located on the back.

The cameras are not regularly monitored on a real-time basis. Recordings are used to document problem areas or incidents which can then be investigated. The District reserves the right to utilize the security recordings to document disciplinary or unlawful behavior and to share video files with appropriate law enforcement agencies as approved by District policy.

Concerns regarding the campus video security system should be addressed in writing to the appropriate program director:

CCOC: Mr. John Fox, Director
Central County Occupational Center
760 Hillsdale Avenue, Building 800
San Jose, CA 95136

MAEP: Ms. Sylvia Karp, Director
Metropolitan Adult Education Program
760 Hillsdale Avenue, Building 400
San Jose, CA 95136

Reference:

Governing Board Policy 3515 and Administrative Regulation 3515