

METROPOLITAN EDUCATION DISTRICT
760 Hillsdale Avenue
San Jose, California 95136

February 11, 2015
Governing Board Meeting Minutes

I. CALL TO ORDER / ROLL CALL REGULAR MEETING

The regular meeting of the Governing Board of the Metropolitan Education District was called to order by President Dean at 7:04 PM in Silicon Valley CTE Room 201, auditorium, San Jose, California.

All Members present, except when noted "absent:"

- Daniel Bobay Milpitas Unified School District
- Jim Canova Santa Clara Unified School District
- Teresa Castellanos San Jose Unified School District
- Cynthia Chang Los Gatos-Saratoga Union High School District
- Matthew Dean Campbell Union High School District
- Lan Nguyen East Side Union High School District

II. REPORT OF CLOSED SESSION ACTIONS

President Dean reported the Governing Board took no action in Closed Session.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by SVCTE Forensic Sciences Student Ellenaie Portillo; she attends Evergreen High School.

IV. ADOPT AGENDA

MOTION: It was moved to approve the agenda as presented. M/Chang, S/Nguyen; Vote: 6 Ayes, Bobay, Canova, Castellanos, Chang, Dean, and Nguyen; 0 No

V. PUBLIC COMMENTS

President Dean noted there were no public comments on any subject not on the agenda.

SVCTE Director Cartan requested permission from President Dean to move the presentation of *Silicon Valley CTE Featured Program* before the *Student Reports* of SVCTE and SVAE because both students had not yet arrived. President Dean did not receive any objection from the Board, and he permitted the presentation of *Silicon Valley CTE Featured Program* to begin before *Student Reports*.

VI. SILICON VALLEY CTE FEATURED PROGRAM

A. Forensic Sciences

Forensic Sciences Instructor Marty Eryavec introduced three of his students to the Governing Board Members: Alex Aguirre of Mount Pleasant High School, Ellenaie Portillo of Evergreen High School, and Celina Sowinski of Pioneer High School. Each student presented detailed display boards of their forensic science projects and taught the Board Members about the process of investigating a crime scene and collecting evidence. The students also taught the Board about a past crime case and how forensic science provides a different perspective or more accurate determination of how a crime was committed.

The SVCTE Forensic Sciences class has inspired various interests for the students. Mr. Aguirre's favorite subject in the class is firearms because he liked learning about the trajectory of the bullets. Ms. Portillo's interests are in fingerprinting, psychology, and profiling.

She said she enrolled in this class with certainty that her career will be in Forensic Sciences. Ms. Sowinski learned she did not have the composure and strength to be exposed to heinous crimes. She said although she may not have a career in Forensic Sciences, she truly appreciates her class. When she was a freshman and sophomore, she did not do well in school, and no longer wanted to be in school. However, since she had enrolled in this class, she nearly has all A's and nearly perfect attendance. Forensic Sciences has provided her an adult environment in which she wants to learn and feels safe to make mistakes. She is able to learn from her mistakes, improve her skills, and mature and grow as an individual.

VII. STUDENT REPORTS

A. Silicon Valley Career Technical Education (SVCTE) Student

Julisa Macias began her educational career at SVCTE in 2011 while she was a sophomore at Pathfinder High School. Ms. Macias enrolled in Baking & Catering with Instructor Jan Joseph, Culinary Arts with Instructor Nancy Joseph, and Veterinarian Assisting with Instructor Chris Smith. Ms. Macias said she did not do well at Pathfinder High School and had disciplinary issues. After enrolling in classes at SVCTE, she experienced a different environment, which encouraged her to have a fresh start. She said each year she had enrolled in an SVCTE class she became a better student by learning how to be responsible, trustworthy, reliable, and accountable. She said she learned new skills in all of her classes and matured as a young adult. As a senior, she was on track to graduate early from high school, and she enrolled in Ms. Smith's Veterinarian Assistant class because she loved animals and wanted to learn how to take care of them. In the second semester, she had applied for and was awarded an internship at a veterinary clinic in Santa Clara. About five weeks into the internship, the employer asked Ms. Macias if she wanted to work there as a permanent employee. She accepted their offer and worked after she graduated from high school in March 2014 and while she was still attending classes at SVCTE. She is still working at the clinic and is attending De Anza College. She plans to transfer to Foothill College next quarter and enroll in the Veterinary Technician program.

B. Silicon Valley Adult Education (SVAE) Student

There was no testimonial from a current or former SVAE student because the presenter was not able to attend the Board Meeting.

VIII. SPECIAL ORDER OF BUSINESS

President Dean asked Superintendent Lynch if there was any special order of business. Superintendent Lynch said there was no special order of business.

IX. CONSENT/ACTION CALENDAR (ACTION)

MOTION: It was moved to approve all items on the consent calendar with the removal of item #4 because it was approved in the Governing Board Organizational Meeting on January 21, 2015 and the removal of item #12 for further discussion. M/Chang, S/Canova; Vote: 6 Ayes, Bobay, Canova, Castellanos, Chang, Dean, and Nguyen; 0 No

- *1. Minutes from the Regular Board Meeting of January 21, 2015

BUSINESS AND FINANCIAL FUNCTIONS

- *2. January Warrants Approval List
- *3. Donations Offered to District
- *4. ~~Approval of Independent Auditor's Report for Fiscal Year 2013-14~~
- *5. 2014-15, 2015-16, Schedule of Fees

- *6. Resolution #06-02-11-15 Authorizing Designated Management Personnel to Appoint a Representative and Alternate to South Bay Area Schools Insurance Authority
- *7. Resolution #07-02-11-15 Authorizing Designated Management Personnel to Sign Orders Drawn Upon the Funds of the District
- *8. Resolution #08-02-11-15 Authorizing Designated Management Personnel to Sign Official Electronic Funds Transfer Forms of the District
- *9. Resolution #09-02-11-15 Authorizing Designated Management Personnel to Sign Forms and Documents for State School Facilities Program
- *10. Resolution #10-02-11-15 Recognizing Adult Education Week
- *11. MetroED Comprehensive School Safety Plan

PERSONNEL FUNCTIONS

- *12. Approve Personnel Assignment Orders #2015-08

President Dean thanked Member Chang for pulling item #12 from the Consent/Action Calendar. He said the purpose of doing this is to read into the record personnel changes. President Dean proceeded to read aloud the personnel changes, which included the following information:

Classified Positions

<u>Short Term</u>			
<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Position Control #</u>
Kimberly Hover	Temporary Payroll Specialist	(start) 10/23/14 (end) 03/31/15	#152233
<u>Transfer</u>			
<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Position Control #</u>
<u>FROM</u>			
Alexis Agustin	Site Registrar 40% SVAE Site Registrar 60% SVCTE		
<u>TO</u>			
Alexis Agustin	Site Registrar 100% SVCTE FTE 1.0	1/26/15	#142242

MOTION: It was moved to approve Personnel Assignment Orders #2015-08. M/Chang, S/Nguyen; Vote: 6 Ayes, Bobay, Canova, Castellanos, Chang, Dean, and Nguyen; 0 No

INSTRUCTIONAL AND STUDENT FUNCTIONS

- *13. Silicon Valley CTE Fashion Club Fundraising Activity
- *14. Promote Two New Courses at Silicon Valley Career Technical Education: Cyber Security and Pharmacy Technology

X. INFORMATION ITEMS/DISCUSSION ITEMS

- 15. Legislative Update / Education Code Change for CTE

Superintendent Lynch said in January, the governor released \$250 Million for Career Technical Education (CTE). K-12 districts, ROPs, Linked Learning, and California Partnership Academies were eligible to apply for the funds. She said on February 1st, the

governor released a CTE Trailer Bill, which is similar to AB 1950: it holds CTE accountable. The Trailer Bill, which the governor recommends, has language that states ROPs can apply for funds to continue CTE programs. Superintendent Lynch said our lobbyist, Nancy LaCasse, has scheduled appointments for us on February 17th to talk to legislators about the Trailer Bill. She said Ms. LaCasse will reintroduce AB 1950, and she provided information about the CTE Trailer Bill Language for further examination. Superintendent Lynch said the information from the Trailer Bill will be included in AB 1950.

Member Canova said he was fortunate to witness Superintendent Lynch strongly supporting AB 1950 last year in Sacramento. He said he has noticed Sacramento being more supportive of CTE, and many CTE programs will benefit from this support throughout California. He said Superintendent Lynch worked hard to include the language in AB 1950, which is making an impact now. He said Superintendent Lynch is a champion for CTE and works hard for our students and programs. He said her efforts will cause significant changes across the state.

President Dean said students' education from CTE programs is different from traditional education. CTE provides students opportunities to learn hands-on skills, which enable them to become more employable. He said CTE programs engage and excite students in fields of industry, which they may have not considered unless they enrolled in CTE courses.

XI. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

16. Approval of April 15, 2015 as Date for Regular Meeting

Superintendent Lynch said at the January-21 Governing Board Organizational Meeting a calendar of proposed Board Meeting dates was submitted to the Governing Board for approval. One of the dates being considered for a Regular Board Meeting was April 8th. She said it was realized later April 8th was during spring break for MetroED and most of the JPA school districts. She said this item was brought back to the Board for consideration of holding a Regular Board Meeting on April 15th when students are available to participate in the meeting by giving their testimonials.

MOTION: It was moved to approve April 15, 2015 as the date for a regular Board Meeting. M/Nguyen, S/Castellanos; Vote: 6 Ayes, Bobay, Canova, Castellanos, Chang, Dean, and Nguyen; 0 No

17. Approve Transitioning to California School Boards Association Agenda Online

Superintendent Lynch said Agenda Online was a Board Item presented to the Board last October. She said since she began as superintendent she has been trying to move MetroED forward in the area of technology. She said it is very time consuming and costly to produce the Board Packets. She said after the presentation, the Board requested more research on the cost and process to implement the program. She said the subject of Agenda Online has been brought back to this meeting to discuss the result of our research and using devices or laptops.

Member Chang said Los Gatos-Saratoga Joint Union High School District uses Agenda Online and the District provides the Board Members with devices. Member Canova said Santa Clara Unified School District is in the process of using Agenda Online, and the District will furnish the Board with Google Chrome Books, which belong to the District. He said these devices may only be used for business and must be returned after the last Board Meeting. Member Castellanos said San Jose Unified School District uses Agenda Online, and she is in support of using it at MetroED, especially after seeing how much paper has been used to produce a Board Packet. She also said Agenda Online enables

the Board Members to see to the Board Agenda from anywhere, if they have access to the Internet. There is no need to carry a big and heavy Board Packet.

Discussion ensued regarding the cost of using Agenda Online versus producing the Board Packet in-house, benefits of accessing the agenda through Agenda Online versus MetroED's website, the time expended to produce the Board Agenda through Agenda Online versus assembling a Board Packet, and virtual storage versus physical storage of the Board Packets.

Board Clerk Chang suggested the Board Packet should still be produced in conjunction with the 90-day free trial of Agenda Online. President Dean asked the Board Members if they have their own devices. All Board Members confirmed that they have their own devices. MetroED will not need to purchase new devices for the Board Members.

MOTION: It was moved to approve transitioning to California School Boards Association Agenda Online, which begins with the 90-day free trial. M/Chang, S/Bobay; Vote: 6 Ayes, Bobay, Canova, Castellanos, Chang, Dean, and Nguyen; 0 No

BUSINESS AND FINANCIAL FUNCTIONS

None.

PERSONNEL FUNCTIONS

None.

INSTRUCTIONAL AND STUDENT FUNCTIONS

None.

XII. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

1. SVAE Principal Suzi Glass

- Thanked the Board for passing the resolution for Adult Education Week, which will be from March 23-27
 - Statewide, Adult Education is 159 years old
 - San Jose, Adult Education is 132 years old
 - Adult Education Week will culminate on March 27th with International Day; all Board Members will receive an invitation in the mail.
- The ESL Civics Class' objective is Digital Communication
 - Learn vocabulary for the function of computers
 - Compare social media: requirements, audience, and uses
 - Analyze email: compose and respond
 - Blogging

2. SVCTE Director Marianne Cartan

- SVCTE School Partner Outreach Information
 - Asked the Board to notify her if they want to see additional data
- Board Meeting/Public Comment Project
 - One parent and two students will provide SVCTE testimonials during Public Comment at district Board Meetings
 - District Board Meetings on February 24th: Los Gatos-Saratoga Joint Union High School District and Milpitas Unified School District
- SVCTE Events Calendar
 - Inaugural lunch meeting for school partners on March 24th in The Hub
 - Opportunity for school partners to hear testimonials of business partners from various job sites and SVCTE students.
 - Fashion Show
 - Car Show
 - Awards Ceremony on May 15th

3. MetroED Superintendent Alyssa Lynch

- Online advertisement for January and February
- February is National CTE Month
- Thanked Board Clerk Chang for bringing her fellow Board Member to tour MetroED's facilities on February 5th, and thanked President Dean for accompanying the group on the tour
- Toured Katherine R. Smith Elementary School on February 6th; was accompanied by Sharon Brown, Gloria Curd, and Jodi Edwards-Wright
- Thanked Instruction and Accountability Director Jodi Edwards-Wright for submitting the California Career Pathways (CCPT) Grant on February 6th
 - Five of six JPA districts participated
 - Other consortiums in the area applied for the CCPT Grant
 - Senator Beall wrote letter of support for all consortiums
- Introduced staff to CBO Marie dela Cruz and HR Director Anne Welsh-Treglia at a meet/greet in SVCTE Room 810 on February 10th
- MetroED Legislative Visits on February 17th
 - Accompanying her to Sacramento: President Dean, Member Bobay, and Member Canova
 - Meetings with Senators Beall, Chu, and Wieckowski and Assembly Members Campos, Gordon, and Low
- MetroED Radio Commercials
 - Two radio commercials will air over a period of three weeks
 - Begins the week of February 16th
 - One of the commercials will feature SVCTE's Open House, which is on March 10th.
- Thanked Member Canova for bringing Taryn Ishida, Executive Director of Californians for Justice, to tour MetroED's facilities on February 11th
- Santa Clara County School Boards Association's (SCCSBA) Annual Legislative Brunch will be at MetroED on March 7th in the SVCTE Hub

XIII. BOARD COMMENTS

1. President Dean

President Dean said he is looking forward to the Legislative Visits on February 17th.

2. Vice President Nguyen

Vice President Nguyen said the Vietnamese New Year is on February 19th, and it is the Year of the Goat. He provided information on the attributes associated with the Goat. He said on February 12th at the East Side Union High School District Board Meeting, Pattie Cortese will be sworn in as a new Board of Trustee. Ms. Cortese is the wife of Santa Clara County Supervisor Dave Cortese.

3. Board Clerk Chang

Board Clerk Chang thanked Superintendent Lynch and President Dean for their company on the tour. She said originally, three Board Members and the new CBO were going to participate in the tour, but they had to cancel at the last minute. She said she would like to make arrangements for another visitation in the future for these people. She said new Board Member Robin Mano was very impressed with MetroED's facilities and programs.

She said she is looking forward to the Public Comments at the next Board Meeting of Los Gatos-Saratoga Joint Union High School District because a parent and students will provide their testimonials of SVCTE programs.

She invited everyone to register for the SCCSBA Annual Legislative Brunch, which will be on Saturday, March 7th. She said the event will be attended by a few legislators, and it will provide an opportunity to showcase MetroED's great programs through displays and other information because classes will not be in session. She said she will make sure the MetroED Governing Board and Superintendent Lynch are acknowledged because SCCSBA will be using our facilities. Superintendent Lynch added to the acknowledgement Jan and Nancy Joseph because they will be catering the brunch.

She said Chinese New Year is on February 19th, and it is the Year of the Ram. She said the Ram represents good fortune, and hopefully, we will receive good news in March about the CCPT Grant.

4. Member Bobay

Member Bobay said he had nothing to report at this time.

5. Member Canova

Member Canova thanked Superintendent Lynch for providing the tour to Taryn Ishida. Her organization, Californians for Justice, does work in Sacramento. He hopes MetroED will have an opportunity to work with Ms. Ishida and her organization because MetroED also does work in Sacramento, and both organizations may have common goals.

6. Member Castellanos

Member Castellanos addressed the radio commercials. She asked Superintendent Lynch if the commercials were being done in other languages in addition to English. She said there is a lot of ethnic media in the valley, and ethnic media provides commercials in English and other languages. Superintendent Lynch said the radio commercials will not be in other languages, and she thanked Member Castellanos for bringing this to her attention.

XIV. OTHER MEETINGS

Regular Board Meeting: March 11, 2015	Closed Session	6:00 pm
	Open Session	7:00 pm

XV. ADJOURNMENT

President Dean requested a motion to adjourn the meeting at 8:15 PM.

MOTION: It was moved to adjourn the meeting. M/Chang, S/Castellanos; Vote: 6 Ayes, Bobay, Canova, Castellanos, Chang, Dean, and Nguyen; 0 No



Cynthia Chang, Clerk of the Board