

METROPOLITAN EDUCATION DISTRICT

Governing Board Meeting Minutes
December 8, 2010

I. CALL TO ORDER/ROLL CALL CLOSED SESSION

The meeting of the Governing Board of the Metropolitan Education District was called to order by President Biehl at 6:00 p.m., in CCOC Room 810, San Jose, California.

All Members present, except when noted "absent:

Frank Biehl	East Side Union High School District
Jim Canova	Santa Clara Unified School District
Cynthia Chang	Los Gatos-Saratoga Union High School District
Richard Garcia	San Jose Unified School District
Diane Gordon	Campbell Union High School District
Marsha Grilli	Milpitas Unified School District

II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

A. Superintendent's Evaluation; Pursuant to Government Code: 54957

III. ADJOURN TO CLOSED SESSION

President Biehl adjourned to closed session noting there were no requests to speak.

IV. CALL TO ORDER/ROLL CALL REGULAR MEETING

The meeting of the Governing Board of the Metropolitan Education District was called to order by President Biehl at 7:00 p.m., in CCOC Room 810, San Jose, California.

V. REPORT OF CLOSED SESSION ACTIONS

President Biehl: He reported there were no actions to report from closed session.

VI. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President Biehl.

VII. ADOPT AGENDA

Superintendent Hay asked to move Item #15, Fiscal Year 2009-10 Audit Report, to special order of business to be heard after student reports.

MOTION: It was moved to adopt the agenda as amended. M/Garcia, S/Grilli; Vote: Unanimous

VIII. RECOGNITIONS

A. Acknowledgement of Visitors

Superintendent Hay acknowledged Cari Vaeth, East Side Union High School District.

B. Recognition of Individuals who have "Raised the Bar!"

Superintendent Hay recognized the Public Services Student Conference, instructors Phil Gonzalez, Oscar Tovar, and Rico Sciaky who were unable to attend the meeting.

Superintendent Hay presented group awards to the Medical Professions Student Conference, instructors Meher Memon, Victoria Straubinger, and Collette Betters; Dental/Medical Professions Student Conference, instructors Michelle Sugden and Madeleine Dasalla (unable to attend).

Superintendent Hay recognized co-November Teachers-of-the-Month for CCOC, Victoria Straubinger, Medical Assistant instructor and Meher Memon, Medical Assistant long-term substitute instructor for working in unison and harmony to better serve their students and for turning a transitional classroom into a home and showing how much more can always be accomplished when they work together.

IX. STUDENT REPORTS

- CCOC Student: Director John Fox introduced Baking & Catering instructor Jan Joseph and Culinary Arts instructor Nancy Joseph. Mr. Fox said their classes have catered all the student conferences to date. He said since last Wednesday, they have catered two student conferences, catered a meeting for Santa Clara USD's special education program and one for San Jose USD, catered the mini-draft for instructional council, served 110 students and teachers from Washington Elementary last Friday plus opening up classrooms for students to have breaks during the conferences. He said the work the teachers and students are doing has been outstanding.

Jan Joseph: He said over the last four years, they have strived to add a new component to the culinary program to bring it closer to the industry standards as well as providing students with a real world learning experience on a daily basis. Previously, they took over the operation of the Hub (formerly cafeteria) to provide all of the services from customer service, sales, retail, inventory control, display work, and involving the students in the ordering and deciding the food to be served. The student conferences are the addition to the program as well as the Hub Express to allow for breaks for the students during the conferences this year. They serve about 600 students a day as well as district office staff and adults on campus. He said they do about a half hour to 45 minutes of lecture and 30 minutes for clean up each day and it gives the students approximately two hours to prepare the food, design the décor, wash the dishes, etc. It is quite a feat and also the students who begin preparations in the morning class do not communicate with the afternoon class and the students still are able to get everything done.

Nancy Joseph: She said the students work very hard each day and especially on a student conference day. She said the students were a cross section from the two classes and experiences. The students in the black chef hats indicate the students have been in both programs and are continuing for a second year and the white chef hats indicate a first-year student.

John Michael Hein: He began in the culinary program last year and received an achievement award last year for improving his attitude. After three months in the class, it helped prepare him to get the job he currently has.

Phillip Huynh: He is from Andrew Hill High School and he is in his second year in the program. He has recently obtained employment. His first day was the same as he had experienced in class and he has been able to apply the skills learned in class to his job.

Luis Zaranda: He is from Pioneer High School and it is also his second year in CCOC. He said he and two other students stayed late after class to set-up for the student conference as well as to set-up for the Hub Express for the students for breaks. He said they had to get food together for both the conference and the Hub Express. He said it gets hectic; however, they do get it done and they are very successful. He is also a diabetic and he has learned what foods are healthy for him and he has applied his knowledge to assist him personally.

Veronica Adkins: She said her leadership skills when she entered class were horrible and she is now able to direct large groups of students. She assists with the little details and has developed the initiative to learn new things and the class has helped her become very responsible.

Alexis Garcia: She attends Independence High School and prior to joining the class, she thought she would just learn to do some cooking. However, after starting the class she learned organizational skills were very important and discipline skills and the importance of listening to instructions and getting the task done. She said she has always loved to cook and she now knows what she may want to pursue and it is one of the best decisions she had ever made. She will be attending Sullivan University in Kentucky and taking courses to get her degree in Culinary Arts and Business Management.

President Biehl: Once again, he said it was wonderful to be a part of this organization and to see the wonderful things that are being done for our students, with our students, and by our students. He thanked the instructors and students for their wonderful presentations.

Vice President Canova: He said he recognized the passion the students have for the classes they are taking. He said when you have a passion for what you want to do it sets them far ahead of those who do not have a career path.

- MAEP Student: Suzi Glass, Assistant Principal, introduced Walter Murillo, Advanced ESL class and Abraham Beyene, Intermediate Low ESL class at the Metropolitan Adult Education Center (MC) to speak who attend in the evening.

Walter Murillo: He came here from Honduras approximately 17 years ago and he made the decision to learn English. He currently is not working due to an accident and his goal is to be a sports reporter. He began the ESL class about six months ago and he has been learning the history of the US Government and how to fill out job applications and how to do a job interview. He said in the next seven to ten years we may see him on television.

Abraham Beyene: He came from Italy in 1983 and is new to learning English in Mr. Camacho's evening class. He is learning history, government, and culture. He is also learning how to look for a job and how to do a job interview. He is happy to have the opportunity to learn English and thanked the Board for the chance to be successful in this country. He said he knows that one day he will be able to get a better paying job and he loves living in America. He said he hopes we continue to give others the opportunity to learn English.

President Biehl: He thanked the students and their commitment to learning another language and said he was very proud of both of the students.

X. SPECIAL ORDER OF BUSINESS

The Governing Board heard Item # 15, Fiscal Year 2009-10 Audit Report.

XI. PUBLIC COMMENTS

President Biehl: He noted there were no requests to speak.

XII. APPROVAL OF MINUTES

MOTION: It was moved to approve the Minutes of Regular Board Meeting of November 10, 2010. M/Gordon, S/Chang; Vote: Unanimous

XIII. CONSENT CALENDAR

Member Gordon requested to remove Items # 4, 5 and 6 from the Consent Calendar.

MOTION: It was moved to approve Consent Items *2 through *9 with the removal of items 4, 5, and 6 at the request of Member Gordon. M/Garcia, S/Grilli; Vote: Unanimous

BUSINESS AND FINANCIAL FUNCTIONS

***2. Consent Item: Approve Monthly Warrant Approval List**

The Governing Board approved the following warrant registers #62008440-#62008473, dated November 3, 2010; #632008474-#62008517, dated November 9, 2010; #62008518-#62008534, dated November 10, 2010; #62008535-#62008553, dated November 16, 2010; #62008554-#62008582, dated November 17, 2010; #62008583-#62008620, dated November 22, 2010; #62008621-#62008675, dated November 24, 2010; #62008676-#62008685, dated November 29, 2010..

***3. Action Item: CCOC Underground Gas Line Repair/Replacement—Bartos Architecture**

The Governing Board approved the Authorization to Proceed for architectural services with Bartos Architecture, Inc. in the amount of \$50,000 for the CCOC and building 400 underground gas line repair and replacement.

4. Action Item: Approval of Master Business Relationship Agreement: Los Gatos-Saratoga Joint Union High School District

Member Gordon: She asked to speak to all three items (4, 5, and 6) as it is the same concern for each item. The Master Business Relationship Agreements include the current funding model which places value on some students more than others and is divisive and she thinks will create issues for the agency in the future so she will not be supporting Items #4, 5, or 6.

MOTION: It was moved to approve the Master Business Relationship Agreement with Los Gatos-Saratoga Joint Union High School District. M/Chang, S/Grilli; Vote: 5 Yes, 1 No (Gordon)

5. Action Item: Approval of Master Business Relationship Agreement: Milpitas Unified School District

MOTION: It was moved to approve the Master Business Relationship Agreement with Milpitas Unified School District. M/Chang, S/Grilli; Vote: 5 Yes, 1 No (Gordon)

6. Action Item: Approval of Master Business Relationship Agreement: San Jose Unified School District

MOTION: It was moved to approve the Master Business Relationship Agreement with San Jose Unified School District. M/Chang, S/Grilli; Vote: 5 Yes, 1 No (Gordon)

PERSONNEL FUNCTIONS

***7. Consent Item: Classified Personnel**

The Governing Board approved the two appointments, four recalled to regular assignments, and one classified resignation.

***8. Consent Item: Approve New CSEA Job Description: Assessment Technician**

The Governing Board approved the new CSEA job description for Assessment Technician.

INSTRUCTIONAL AND STUDENT FUNCTIONS

***9. Action Item: Community Classroom Agreements**

The Governing Board approved the agreements with Dr. Binoye Naku, Dr. Colby Perez, Dr. Maryellen Milligan, Athiya Javid, and the VA Palo Alto Health Care System for on-the-job clinical training to CCOC medical students.

XIV. INFORMATION ITEMS

10. Information Item: Update on Adult Education Program

Superintendent Hay: He shared staff has had a series of meetings with the San Jose Unified School District (SJUSD) Superintendent and some of his senior staff. He said SJUSD staff informed him they would be recommending to his board that they flex \$3.5 million of the \$5.2 million that is received for adult education funding for next year and for subsequent years that flexibility is in place. He said this is two-thirds of the state funding received to operate the Metropolitan Adult Education Program (MAEP) in the SJUSD service area. He said they have told us it was to buy back furlough days for their employees, bring back summer school, using some for their Saturday Academy, and credit recovery classes. MAEP currently does summer school and the credit recovery classes for them; however, they are recommending they take over the classes. The balance of the funds would be used to start a new school for 7-9th graders who are at risk of dropping out or not making a successful transition from middle school to high school. He said there were no negotiations involved in their decision and our staff informed them of the preliminary impacts to MAEP at the last meeting with the SJUSD Superintendent. They did indicate early on that they were not interested in running an adult education program and they do want MAEP to continue to run the program, they think we do a very good job at it but they are facing an economic situation that requires them to take these steps.

He said the impacts of the SJUSD recommendation would be the closure of the Erikson center, the San Jose center on Julian Street, the closure of the 50+ (older adult) Program, the closure of the Community Interest Program (CIP), which is fee-based but there would not be space to hold the classes, and the balance of the core programs would be reduced in scope from 40-50%. He said the reasons for closing the sites would be due to the administrative costs associated with the sites as well as MAEP pays rent of up to \$200,000 per year to SJUSD. There are new facilities on this campus which are being used and there are older facilities which we were transitioning out of and the reduction in funding would require us to do some renovations to re-open classroom space and consolidate programs at this site. He said one of the unfortunate impacts would be closing Capitol High School. Capitol High School is an alternative school for students who attend on the Hillsdale campus for a full day with half the day at Cap High and the other half at CCOC. He said approximately 90% of the students come from SJUSD and the balance from Campbell UHSD. He said it is not the cost of the program that is an issue; however, it will be the space to house the students. They have to be housed in DSA approved facilities because they are high school students.

He said SJUSD Board held a meeting on November 9 for staff to present the concept to them and allow MAEP to make a presentation. The SJUSD staff will be making a recommendation at their meeting tomorrow evening (12/9/10) and ask them to make a decision at their January 20, 2011 meeting. He said MetroED/MAEP staff, students and partners will be in attendance. He said if the decision is to take two-thirds of the MAEP funds, it will mean laying off 112 employees and reducing the number of students served from 7,000 to 2,000. He said these are severe impacts and he did say the core programs can be continued until such time as the state ends flexibility and the money would flow back into the adult education program.

President Biehl: He asked, currently, when does flexibility end in the state?

Superintendent Hay: He said it currently ends on June 30, 2013.

President Biehl: He asked what it meant that it ends in 2013, does adult education then continue as a categorical program and the funds would need to be moved back.

Superintendent Hay: He said yes and the flexibility period was for five years. He said the next year and the following year are the final two years of flexibility. He said the flexing of two-thirds of the adult education funding would be for the last two years and then on July 1, 2013, those funds would no longer be available to use for any educational purpose and the funds would need to go back to adult education.

President Biehl: He said unless the state extends flexibility beyond 2013.

Superintendent Hay: He said the discussions currently are the state will likely extend it on a year by year basis and this could be going on for more than two years.

Member Garcia: He asked what the discussions were around the programs that SJUSD were recommending that they do themselves. He said there was not too much information provided to his home board and he asked if the superintendent could elaborate on those discussions regarding feasibility or cost effectiveness.

Superintendent Hay: He said MAEP is doing summer school and credit recovery classes and he believed MAEP was meeting all the requests of SJUSD. He said MAEP is not doing the Saturday Academy for those who are at risk of falling out of the A-G track and the starting of the new school.

Director Karp: She said MAEP has also been doing the concurrent classes which SJUSD staff is recommending taking back. She said there was additional information put on the SJUSD website on the 26-page PowerPoint Chris Funk will be delivering at the SJUSD Board Meeting tomorrow night.

Peter McDonough: He said he was a High School Subjects instructor at the Erikson Adult Education Center. He said your students, teachers, front office staff and others are mobilizing to keep the programs open. He asked for a letter of support from the MetroED Board to the SJUSD Board and for board members to attend the meeting tomorrow evening.

President Biehl: He said he would like to stand in solidarity; however, where this money is spent is determined by the district that has control over the funds. We are a contractor that does a very good job and they seem to be satisfied with the services and they are now making a judgment in their community where they are going to put that money. He said, personally, he doesn't agree with that judgment but he doesn't live in the SJUSD area. He said in his home district they have made the decision that it is a very important pathway for people who are new to our country and serves a very important purpose to the community. He said he did not feel it would be appropriate for the board members that are equal to each other at their home districts, to go before another district's board. He said this did not mean the MetroED Board did not believe in our employees or the work they do for the district; however, we need to recognize the decision basically rests with SJUSD.

Superintendent Hay: He said he would be attending the SJUSD meeting and he would be speaking to their board in support of our employees and the students we serve. He said it is a proposal from the SJUSD superintendent and he said a majority of their board had not indicated a direction in their thinking. He said MAEP has an opportunity to ensure they are fully aware of the impact of the decision to flex \$3.5 million. He said it is our story and it impacts the community, our society, families, and students and they will need to make a decision to balance those impacts on the community with buying two furlough days back for their teachers and administrators and putting in a new school.

Member Garcia: He said he has been receiving letters and the district has been doing a great job in expressing their thoughts and the strong commitment to the program as well as the community. He said he hopes there can be a compromise as there is value to both sides of the argument. He said the big argument from the parents in the SJUSD is their children need more time in the classroom and it is a laudable argument. He said on the other hand there is the argument to maintain the adult education program. He said it was going to be a tough decision for the SJUSD Board. He said he knows his home board is not going to make a decision on the number of e-mails they receive but on the merits of the arguments. He said he has four thoughtful board members and he feels their decision will be very thoughtful and it is not going to be done lightly.

11. **Information Item: Quarterly Investment Report as of 9/30/10**

Dan Gilbertson: He said in 2010, the district is receiving 1% on the portfolio.

President Bieh: He asked if there were any questions and seeing none, moved on to the next informational item.

12. **Information Item: Report on the CALCP/CAROCP Conference**

Superintendent Hay: He said it was a joint conference between the California Association of Leaders for Career Preparation (CALCP) and the California Association of Regional Occupational Centers & Programs (CAROCP). It was held in Rancho Mirage from November 17-19 and the theme this year was C.T.E. – Collaboration, Technology and Education – Innovations for 21st Century Learning. He provided a PowerPoint presentation from Clay Mitchell, Education Programs Consultant, on “What is Career Technical Education?” He said this would be a good follow-up to the discussions the board had on linked learning and multiple pathways and where the state is going with CTE and ROCPs. He did speak with Mr. Mitchell to see if he would be willing to make a presentation in the future. He also provided a copy of the Career Technical Education, CTE in Solano County, Elements of a High Quality CTE Program. He said this county had taken the step of consolidating the CTE programs from the county into a ROP program under one umbrella and the county asked the ROP to provide CTE services to all the schools in the county. He said the county did an assessment of the schools in the county and what constitutes a good CTE program is what we are doing here at CCOC.

He said there was discussion at the Legislative Committee regarding a name change; however, Pat Ainsworth from the California Department of Education recommended holding off on any name changes while the state legislature reviews various proposals on the mission of ROCPs such as the multiple pathways report which we reviewed in July. He said as far as legislative priorities, they are waiting for recommendations from the funding committee. The Legislative Analyst’s Office (LAO) is aware of the actions they are doing to come up with a recommendation for what happens when flexibility goes away. He said until they know more about what will happen in Sacramento with so many new people elected and the massive budget problems facing the state, they were in no position to adopt any legislative plan.

Member Garcia: He said one of the workshops he was able to attend was “Preparing Students for Non-traditional Careers” by Ross Arnold with the Los Angeles ROP and he talked about the benefits of promoting non-traditional careers. He talked about encouraging career technical programs to look at trying to entice female students to go into law enforcement and male students to go into nursing. He said one of the benefits from the study they had done, it had increased the attendance of the schools that had used these approaches considerably. He said mixing the students in these non-traditional careers provided the opportunity for students to work in a real-world environment and bringing a different perspective to the occupations. He said they talked about the obstacles to enroll students and how brochures and videos are marketed to the students. He said one of the discussions was on the video shown by the speaker with all of the students in the computer field were all males and all the

traditional roles were females. He said these were the kind of things to watch for at your schools. He said he has been handing out the video produced here at CCOC and he put it in at the conference and there was a male fire science student talking about the class, a male student talked about the law enforcement class, a transmission instructor who is male talking about transmissions, a nursing student talking about nursing classes who is a female, the baking student is a female. He said there was one good thing in our video and it was the carpentry student was a female. He said in looking at the Public Safety Superintendent's award, the photos are of males, and the Dental/Medical award photos are of females. He said it is workshops like he attended that help administrators, teachers, and board members ask questions and see if there is something for us to review. He said another aspect of the workshop was to have the counselors understand the importance of non-traditional careers that is supported by research. He said there is a real potential for us to look at how we market the classes at CCOC. He said it was a very valuable conference and it provided him the opportunity to network with others who value CTE.

President Biehl: He said one of the stories he likes to share regarding the program here is an interview he had one day with a young woman about 16 years old at the diesel shop and how excited she was about becoming a diesel mechanic and she was going to be going to the Caterpillar school in the central valley. He said she had a plan and she knew what she was going to be doing. He said he thought it was a good idea to ask the administration and superintendent to take a look the male versus female jobs stereotypes and how that is being presented in our marketing and come back with a report for the February meeting.

Superintendent Hay: He said administration would be happy to do a report for February.

Director Fox: He said at the Auto Body Student Conference this morning, there were 92 students here and there were 10 female students.

President Biehl: He said what is being done here at the district is good and the only issue being discussed is how we market the classes.

Member Garcia: He said he remembers 30 years ago and his daughter's kindergarten teacher said she had an amusing story for him and his wife. The teacher said the other day she had told their daughter to go play in the kitchen with the ovens and the boys to go play with the blocks and his daughter put her hands on her hips and said there is no such thing as girl's toys and boy's toys. He said the teacher started laughing until she looked at him and his wife with a very serious looks on their faces. He said he knows things have changed and we need to be out ahead of the curve and encourage the non-traditional career paths.

President Biehl: He said Member Garcia was not being critical about the programs here but wants to do an assessment of how we are marketing the classes. He said he knows what we are doing is good. He thanked Member Garcia for representing the board at the conference.

XVI. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

13. Action Item: MetroED Nomination for CSBA Delegate Assembly

President Biehl: He said the item was continued from the November 10 meeting to allow for any nominations from the board members. He noted there were no nominations and no action was taken on this item.

BUSINESS AND FINANCIAL FUNCTIONS

14. Action Item: First Interim Financial Report: Fiscal Year 2010-11

Dan Gilbertson: He provided a copy of the information that was presented by the Governor-elect today on the state's budget. He expressed appreciation to Fiscal Services Director Keiko Mizuno and her staff for all the work that goes into the budget reports and continually tracking the numbers that make up the report. He reviewed a PowerPoint presentation on the First Interim Financial Report for MetroED and shared that it provides a status of the budget as of October 31, 2010. He said the Governing Board must certify whether the district is able to meet its budget based on this report. He said the general reserve was increased from 4% to 5% and the reserve for economic uncertainty was increased from 6% to 10% as well as an increase in the benefits cap for employees per board approval.

MOTION: It was moved the Governing Board accept the First Interim Report and instructed the Board President and District to submit a positive certification to the County. M/Garcia, S/Chang; Vote: Unanimous

15. **Action Item: Fiscal Year 2009-10 Audit Report**

President Biehl: He noted this item was heard under Special Order of Business.

Superintendent Hay: He introduced Joyce Peters from Vavrinek, Trine, Day & Co., LLP (VTD) to present the 2009-10 Audit Report to the Board.

Joyce Peters: She distributed the written letters that are required to report to the Board regarding the audit report. She explained the auditing standards for California, K-12 educational institutions. She said it was an unqualified report and they did not find any significant deficiencies. She thanked the fiscal services department staff for being so professional in providing VTD the information needed to complete the audit report promptly to complete the report on time.

Member Gordon: She said the audit committee met this afternoon. She said it is an unqualified audit, as we would want, and they gave their opinions on three things and actually on two areas they gave their opinion, if she understood correctly, is that it exists but there was not a requirement for them to review it. There was one item that doesn't apply to MetroED but it is required to be included in the report. She said VTD was very appreciative of the financial staff, Superintendent Hay and CBO Gilbertson in providing the information. The only two things they brought up under verbal comments apply to all of the participating school districts. One is the inconsistent travel and conference approval process and it is an area to focus on as well as donations from the community. She said donations go to a teacher or department and not through the office to ensure they are logged and inventoried properly. CBO Gilbertson said this was an area staff would continue to monitor. She said that the Board could be rest assured that things are being taken care of as they should be in the district.

Member Chang: She said she was unable to make the meeting this afternoon due to a commitment in her home district; however, she had received the draft a week earlier so that she could review the report. She said she was very impressed the district was able to do the report so early in December as the report will not be coming to her home district until January.

Joyce Peters: She said it is always helpful for staff to provide information in a timely manner and the scheduling of the audit in a district can also be a factor.

Member Chang: She thanked VTD for the work that was done to complete the audit report so efficiently.

President Biehl: He requested administration to place on the agenda in January the travel and conference policy and administration regulations related to the policy as well as any policy on donations from the community as they were mentioned in the report. He requested the item be for information and possible action if the Board has any changes or suggestions.

MOTION: It was moved the Governing Board receive the audit report for fiscal year 2009-10. M/Chang, S/Gordon; Vote: Unanimous

XVI. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

CCOC Director John Fox:

- The Fire Science/First Responder students are participating in Toys for Tots.
- Mr. Haney's engineering work will begin on Tuesday for the exhaust systems in the welding shops.
- DSA approval was received for building 700 construction and the new fire tower and construction will begin in the summer.
- The bids for building 200 will be submitted on January 13, 2011 and construction should begin in February.
- Proposition 1D equipment is being purchased.
- Universal grading began this year and is part of an initiative with WASC.
- Skills USA students are doing community service at Sacred Heart and are also involved in clothing drive for the needy.
- Twenty of the high schools have received photos of their students attending CCOC classes for their yearbooks.
- A student from Health Occupations was selected to participate in Hewlett Packard's social innovation camp.
- One of the video production students has been selected as a finalist in the 2010 FLUPSA Video contest.
- The Santa Clara County Office of Education coalition has started a new program to recognize the best student in the field each year in the county and Jeff Schmidt is on initiative and will be a major contributor in putting the program together.
- A student in graphic design was selected as the winner of the cover design of the new advisor's handbook which will be coming out in February.
- As of today, 19 schools and firms have confirmed their participation in the college fair.
- He said Mr. Haney shared this evening that Magic Camp will be done this year. Magic stands for mentoring a girl in construction.

MAEP Director Sylvia Karp:

- She said this evening at the Erikson Adult Education campus, the Independent Study students, teachers and staff held a dinner to thank and honor their 30 volunteer tutors who help the students in CAHSEE Prep, math and English, assisting with their individual contracts for high school graduation. So far this year, ISP has 40 graduates who will be participating in graduation in June 2011.
- She said there will be a workshop on grafting fruit trees at the Erikson center this Saturday and it is free to the community.
- In the ESL classes, the students are studying the EL Civics objective of education in America. They are learning how a school is run, what the responsibilities are of a school to their students, and parents of children attending those schools are learning their responsibility as a parent and advocating for their children.
- In this budget climate with all the cuts to education, the students are very interested in learning how they can participate and help. Also, as a civics portion of the education, many of the students will be attending the SJUSD Board meeting tomorrow.

Member Garcia: He said the students are also writing some very good political papers as well.

CBO Gilbertson:

- He said at the south side of the campus, there is a 30' x 40' metal shed behind the superintendent's office for the landscaping equipment when the space was lost during the renovation of building 300. He said the electrical class has been doing the electrical, putting up the lights and are in the process of making the final connections.

