



MetroED

Metropolitan
Education District

METROPOLITAN EDUCATION DISTRICT
760 Hillsdale Avenue
San Jose, California 95136

Governing Board Meeting Agenda

REGULAR MEETING

Date: December 13, 2006

Time: 6:00 p.m.

LOCATION

CCOC, RM 810

760 Hillsdale Ave.

San Jose, CA 95136

I. CALL TO ORDER/ROLL CALL (Cynthia Chang)

Cynthia Chang
Richard Garcia
Marsha Grilli

Ernie Dossa
Diane Gordon

II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

- A. Pursuant to Government Code: 54957.6(f)
Conference with Labor Negotiator (District Negotiator-Dan Gilbertson)
- B. Pursuant to Government Code: 54957
Interim Superintendent Contract

III. ADJOURN TO CLOSED SESSION

Time: 6:02 pm

Location: CCOC, RM 810

Persons wishing to address the Governing Board must fill out a request to speak form and bring it to the board secretary prior to the conclusion of the "Public Presentations & Reports" section.

IV. REGULAR MEETING

Time: 7:00 p.m.

Location: CCOC Auditorium

V. PLEDGE OF ALLEGIANCE (Diane Gordon)

VI. REPORT OF CLOSED SESSION ACTIONS (Cynthia Chang)

VII. ADOPT AGENDA (Cynthia Chang)

VIII. STUDENT REPORTS (Cynthia Chang)

- CCOC Student
- MAEP Student

IX. SPECIAL ORDER OF BUSINESS (Paul Hay)

The Acting Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

1. Recognition of MetroED students receiving CalWORKs Client of the Year Achievement Awards (Paul Hay)

Recommendation: That the Governing Board recognize Dafina Cozine and Ita Kai Kai for their successes.

X. PUBLIC PRESENTATIONS & REPORTS

A. Public Comments (Cynthia Chang)

This portion of the Agenda provides an opportunity for members of the public to directly address the Governing Board on any item of interest to the public; however, provisions of the Brown Act (Gov't Code 54954.2(a) and .3) preclude any action being taken on any item not appearing on the posted agenda for action. Items on the agenda may be addressed during this portion or during the Board's consideration of the item. Time limits allocated to public testimony are 2 minutes for individuals and 5 minutes for organizations.

XI. APPROVAL OF MINUTES (Cynthia Chang)

2. **Action Item: Approval of Minutes of Regular Board Meeting, November 8, 2006.**

XII. CONSENT CALENDAR

All matters listed under the Consent Calendar and marked with an *asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items *3 through *10

BUSINESS AND FINANCIAL FUNCTIONS

***3. Action Item: Approve October Board Warrant Approval List (Wendy Zhang)**

Recommendation: That the Governing Board approve the following warrant registers: #92778055-#92778099, dated November 2, 2006; #92779668-#92779719, dated November 7, 2006; #92780925-#92780986, dated November 9, 2006; #92781482-#92781519, dated November 13, 2006; #92784113-#92784170, dated November 17, 2006; #92784734, dated November 20, 2006; #92785338-#92785390; Dated November 21, 2006; #92786017-#92786077, dated November 27, 2006; #92787115-#92787149, dated November 29, 2006; #92787753-#92787766, dated November 30, 2006. **(Budget Source: As indicated on Warrant Registers)**

***4. Action Item: Accept Donations (Wendy Zhang)**

Recommendation: That the Governing Board accept the donations to the CCOC and MAEP classes

- *5. **Action Item: Approve Change Order #004 for upgrade of CCOC building 700 (Vitton Construction Company, Inc.-credit \$9,396) (Paul Hay)**

Recommendation: That the Governing Board approve Change Order #004 between MetroED and Vitton Construction Company, Inc. with a credit amount of \$9,396.

- *6. **Action Item: Authorization to File Notice of Completion: CCOC Building 700 upgrade (General Contractor: Vitton Construction Co.) (Paul Hay)**

Recommendation: That the Governing Board authorize the District to file with the County of Santa Clara a Notice of Completion of the building 700 renovation project, with a completion date of October 26, 2006.

PERSONNEL

- *7. **Action Item: Classified Personnel (Dan Gilbertson)**

Recommendation: That the Governing Board approve the six regular elections and the two assignment closures.

- *8. **Action Item: Approval of Agreement between Metropolitan Education District and Interim Superintendent (Paul Hay)**

Recommendation: That the Governing Board waive the credential requirements of Education Code Section 35028, and approve the agreement between Metropolitan Education District and Paul Hay as Interim Superintendent.

INSTRUCTIONAL AND STUDENT FUNCTIONS

- *9. **Action Item: Community Classroom Agreement (John Fox)**

Recommendation: That the Governing Board approve the training agreement with Dr. Scott Cady as a community classroom clinical site for students in CCOC's Medical Programs classes.

- *10. **Action Item: Forensic Investigations--Year Two (John Fox)**

Recommendation: That the Governing Board approve the second year Forensic Investigation Course Outline.

END OF CONSENT ITEMS

XIII. INFORMATION ITEMS

- 11. **Information Item: MetroED Investment Portfolio as of 9/30/06 (Wendy Zhang)**

Recommendation: That the Governing Board review the MetroED Board Investment Report.

- 12. **Information Item: Equalization Update (Paul Hay)**

Recommendation: That the Governing Board receive the equalization update.

13. Information Item: MetroED District Office: Interim Administration Reorganization (Paul Hay)

Recommendation: That the Governing Board receive and review the reorganization proposal.

END OF INFORMATION ITEMS

XIV. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

BUSINESS AND FINANCIAL FUNCTIONS

14. Action Item: First Interim Financial Report, Fiscal Year 2006-07 (Paul Hay)

Recommendation: That the Governing Board accept the First Interim Report and instruct the Board President and District to submit a positive certification to the County Superintendent of Schools.

15. Action Item: Call for Bids: Paving Project-CCOC Site (Paul Hay)

Recommendation: That the Governing Board call for bids to repair and replace paving on the CCOC campus.

PERSONNEL FUNCTIONS

INSTRUCTIONAL AND STUDENT FUNCTIONS

XV. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Oral Report: Acting Superintendent Paul Hay will have recent significant information to present to the Governing Board on topics not on the agenda. Program Directors will also provide oral reports relating to their programs.

- Oral Report: CCOC Director, John Fox
- Oral Report: MAEP Director, Suzi Glass

XVI. BOARD COMMENTS (Cynthia Chang)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

XVII. OTHER MEETINGS

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| Organizational Meeting, January 17, 2007 | Closed Session | 6:00 pm |
| | Open Session | 7:00 pm |

XVIII. ADJOURNMENT (Cynthia Chang)

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Agenda attachments are available for review at the District Office, 760 Hillsdale Ave, Bldg 400, San Jose, CA. This agenda is available from the internet at: www.metroed.net. Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two working days before the meeting date.