

Metropolitan Education District
 Safety Committee Meeting
 November 5, 2021

2021-2022 Members

Ricky Carrillo -	Chair	Meagan Azevedo -	Co-Chair/HR Representative
Alyssa Lynch -	Superintendent	Dorothy Reconose-	CBO
Lisa Ketchum -	Communications Representative	Rosalie Ruiz -	CSEA Representative
Susan Nakahira-	HR Representative (Alternate)	Thomas Kaiser -	IT Representative
Kris Kamandulis-	SCCSIG Representative	Kim Timoteo -	Secretary
Stephanie Martinez-	SO Representative	Alexis Agustin -	SVAE Representative (Alternate)
Drew Foerder -	SVAE Representative	Norma Martinez -	SVAE Evening Representative
Elizabeth Belaski-	SVCTE Teacher Representative	Nick Laskowski -	SVCTE Representative
Robert McTaggart-	SVCTE Teacher Representative	Juan Cadavid Munera-	Student Representative
Vacant	Parent Representative	Vacant	SJPD Representative



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| Safety Committee Membership | Ricky |
| • Still needed: Parent and SJPD Reps | |
| Approve Agenda | Everyone |
| Approve October 8 Meeting Minutes | Everyone |
| Prioritize Annual Safety Goals for 2021-2022 | Ricky |
| • Set plans to meet goals | |
| Discuss October 21 Earthquake Drill | Everyone |
| • Provide feedback to take to Emergency Incident Team meeting | |
| Update on Safety Inspections | Ricky/Meagan |
| Training New Faculty & Staff on Safety Procedures | Bob |
| Incident Reports received for October | Ricky/Meagan |
| StopIT Anonymous Reports received for October | Ricky |
| • Students parking the wrong way and driving wrong way when leaving | |
| • Concerns about left Exit lane turning right. Mark with arrows? | |
| • Distribution list for StopIT reports | |
| Open Business | Everyone |
| • Follow-up on action items: | |
| ○ Was the earthquake drill reminder sent out prior to the drill? | |
| ○ Did everyone remind staff not to pre-evacuate prior to the drill? | |
| • Information on EpiPens | Meagan |
| • Information from Top 10 OSHA Citations meeting | Meagan |
| Next Meeting: Friday, December 3, 2021 | |
| Adjourn | |