

Safety Committee Meeting Minutes

March 5, 2021

Scheduled Time: 10:45 AM - 11:30 AM

Location: Held via Zoom

Present:

Meagan Azevedo	Ron Lebs	Kim Timoteo	Nick Laskowski
Drew Foerder	Rosalie Ruiz	Alexis Agustin	Elizabeth Belaski
Norma Martinez	Lisa Ketchum	Susan Nakahira	

Meeting commenced 10:48 AM.

1. Safety Committee Membership

We still need student and parent representatives on our committee. The ones Meagan reached out to haven't replied.

2. Injury & Illness Prevention Plan (IIPP)/Covid-19 Prevention Plan (CPP) and Safety Plans Updates

Meagan reported that the IIPP taken to board in November had an addendum and OSHA required changes added and then it was taken back to Board in December.

We need to train employees on IIPP and CPP. Meagan went through it; she's working on setting up our Keenan training module. We will eventually be rolling out the training, highlighting main points that everyone needs to know.

3. February Incident Reports

There were no incident reports received in February.

4. Fire Alarm Incident on February 24, 2021

There was a fire alarm incident on February 24th. Kim reported that a heating unit was down at building 500 and when M&O got it back up and running, a duct detector failed when unit was turned back on. A new duct detector sensor was ordered. They are waiting for part to come in.

On a side note, Meagan mentioned that we need to bring OSHA back for a follow-up visit to their October visit to see all the corrections that have been made.

Lisa reported that we are currently working on a portal where people can report safety concerns or violations anonymously if wanted. We currently have 'Stop It' and students can use it. Lisa is working on this.

5. Forklift Certification training for M&O

Forklift training for M&O has been rescheduled and is now set for April 7th.

6. Open Business

Rosalie: Classified office staff is sharing a desk at their SVAE office. Cleaning between shifts isn't happening.

Lisa: There have been new updates from CalOSHA around sanitization and disinfecting which have reduced the frequency and need for cleaning so often. New product we're using has a 1-min dwell time vs old product of 10-min dwell time. But they've backed off on California healthy schools act for several reasons.

1. They know it's not more effective in cleaning the virus whether we do it every 2 hrs vs. 4 hrs
2. The constant being around chemicals is counter-productive.
3. Taking a look at how often we're sanitizing to make sure we're compliant to make sure we're not harming anyone with the chemicals in the product
4. This is called "hot desking"
5. They're focusing more on masking, distancing and hand sanitizing.
6. We're still doing MERV 13 filters, paying attention to air quality.

Rosalie, they're using the same phone and keyboard. Alexis will be ordering an additional phone and keyboard but until then they're sharing and she feels they should be sanitized.

Lisa will look further into the protocols and talk to Ricky when he gets back and then get back to Rosalie, as well as Norma.

Kim added that Ricky did assign a custodian to spray between shifts but also reached out to Lisa for updated protocols. We'll await Lisa's instructions on how to approach this. Ricky said employees should be using provided wipes to wipe their phones, mice and keyboards.

Lisa gave a presentation showing our main MetroEd web site and showed changes that Amanda made.

The Safety page shows our Safety Committee, a Covid informational page, IIPP, safety docs , Covid Preparedness Plan (CPP), parent resources, etc.

Nick – Staff Covid testing was cancelled this week. Are there plans for next week?

Lisa – Our Health Screener wasn't available. We should resume our routine testing schedule next week. When we were in the purple, they recommended testing every week. Now that we're in red, they recommend once a month. But we'll be looking at our schedule.

Lisa added that even after getting vaccinated, they still recommend surveillance testing.

Lisa will be sending out a survey soon about onsite Covid testing, or testing in general.

Drew – 2 questions:

- 1) Vaccination symptoms. Has there been any discussion on anyone who calls in sick?
 - a. Lisa shared guidelines for post-vaccination symptoms chart that Alyssa shared.
- 2) Taking temps of students when they return?
 - a. Lisa – no. The State says no temp readings necessary. We will not be doing that. Lisa posted a video on our web site from UCSF on the spread of virus in schools.

Any topics for future meetings or other concerns should be sent to kim.

Next meeting – Kim asked if we should keep our next scheduled meeting on the first Friday, April 2nd, or change it to Thursday, April 1st, due to the 4/2 holiday observed for teachers. Meagan said she prefers to keep the normal schedule to keep consistency. All agreed. No one opposed.

Meagan ended the meeting as we have another meeting immediately following this one. Meeting ended at 11:27 AM.