

METROPOLITAN EDUCATION DISTRICT  
**Board Meeting Agenda**  
760 Hillsdale Avenue  
San Jose, California 95136

ORDER OF BUSINESS

**REGULAR MEETING**

Date: October 12, 2005  
Time: 6:00 p.m.

**LOCATION**

Central County Occupational Center  
RM 810  
760 Hillsdale Ave.  
San Jose, CA 95136

**CALL TO ORDER**

1. **ROLL CALL** (Rich Garcia)

Ernie Dossa	Cynthia Chang
Richard Garcia	Marsha Grilli
Craig Mann	Diane Gordon
Need Name--CCOC Student Board Member	

2. **DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS**

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

- 2.1 Government Code: 54957.6(f)  
Conference with Labor Negotiator

District Negotiator

- Dan Gilbertson

Employee Organizations

- AFT
- CSEA
- CTA

- 2.2 Another Item may be coming from Dan--will know on Monday afternoon

3. **ADJOURN TO CLOSED SESSION**

Time: 6:02 p.m.

4. **REGULAR MEETING (continued)** **LOCATION**

Date: September 14, 2005  
Time: 7:00 p.m.

Central County Occupational Center  
Auditorium

5. **PLEDGE OF ALLEGIANCE** (Cynthia Chang)

6. **REPORT OF CLOSED SESSION ACTIONS** (Rich Garcia)

7. **ADOPT AGENDA** (Rich Garcia)

8. **SPECIAL ORDER OF BUSINESS** (Tim Hallett)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

**9. PUBLIC PRESENTATIONS & REPORTS**

9.1 Public Comments (Rich Garcia)

This portion of the agenda provides an opportunity for members of the public to directly address the Governing Board on any item of interest to the public; however provisions of the Brown Act preclude any action being taken on any item not appearing on the posted agenda for action. Time limits allocated to the public testimony are 2 minutes for individuals and 5 minutes for organizations.

**10.0 APROVAL OF MINUTES** (Rich Garcia)

10.1 Action Item: Approval of Minutes of Regular Board Meeting, September 14, 2005.

**11.0 CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

The Superintendent recommends approval of Consent Calendar items 11.1.1 through XXX

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**11.1 BUSINESS AND FINANCIAL FUNCTIONS**

11.1.1 Action Item: Approve August Board Warrant Approval List (Paul Hay)

RECOMMENDATION: That the Governing Board approve the following warrant registers: #.

**(Budget Source: As indicated on Warrant Registers)**

11.1.2 Action Item: Adopt Budget Calendar & Budget Guidelines for 2006-07 (Paul Hay)

RECOMMENDATION: That the Governing Board approve the Budget Calendar and Budget Guidelines for development of the fiscal year 2006-07 budget.

**11.2 PERSONNEL**

11.2.1 Action Item: Classified Personnel (Dan Gilbertson)

RECOMMENDATION: That the Governing Board approve the four regular elections, one transfer and one promotion.

**(Budget Source: Fund 010 & 110)**

11.2.2 Action Item: Certificated Personnel (Dan Gilbertson)

RECOMMENDATION: That the Governing Board approve hiring three new Hourly Certificated Teachers (AFT), for the 2005-06 school year.

**(Budget Source: Fund 110)**

11.2.3 Action Item: Administrative Personnel (Dan Gilbertson)

RECOMMENDATION: That the Governing Board approve the regular election.

**(Budget Source: Fund 110)**

**11.3 INSTRUCTIONAL AND STUDENT FUNCTIONS**

11.3.1 Action Item: Williams Uniform Complaint Procedures Report (Jan Dreier)

RECOMMENDATION: That the Governing Board approve the quarterly report on the Williams Uniform Complaint Procedures.

11.3.2 Action Item: CCOC Course Certification (John Fox)

RECOMMENDATION: That the Governing Board approve the ROC/P course outline for Law Enforcement.

11.3.3 Action Item: CCOC New Course Approvals (John Fox)

RECOMMENDATION: That the Governing Board approve the ROC/P course outlines for Forensic Investigation and Audio and Video Production.

11.3.4 Action Item: CCOC Textbook Approval (John Fox)

RECOMMENDATION: That the Governing Board approve the textbook for the Computer Technology Careers Course.

11.3.5 Action Item: ROP Satellite Course Certification (John Fox)

RECOMMENDATION: That the Governing Board approve the ROP course outline for Electronic Communications.

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**END OF CONSENT ITEMS**

**12.0 INFORMATION ITEMS**

**END OF INFORMATION ITEMS**

**13.0 ACTION ITEMS AND REPORTS**

13.0.1 Monthly Budget Update (Paul Hay)

RECOMMENDATION: That the Governing Board approve the budget changes included in the Monthly Budget Update for the period ended 9/30/05.

**14.1 BOARD AND ADMINISTRATIVE FUNCTIONS**

**14.2 BUSINESS AND FINANCIAL FUNCTIONS**

**14.3 PERSONNEL FUNCTIONS**

**14.4 INSTRUCTIONAL AND STUDENT FUNCTIONS**

**15.0 EXECUTIVE REPORT/ADMINISTRATIVE REPORTS**

Oral Report: At this time Assistant Superintendent Jan Dreier will report to the Board on departmental items of significance.

Oral Report: Superintendent Tim Hallett will have recent significant information to present to the Governing Board on topics not on the agenda.

**16.0 BOARD COMMENTS** (Rich Garcia)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

**17.0 Advanced Planning** (Rich Garcia)

**18.0 Other Meetings**

Regular Meeting, November 9, 2005	Closed Session	6:00 p.m.
	Open Session	7:00 p.m.

**19.0 ADJOURNMENT**

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