



Metropolitan
Education District

METROPOLITAN EDUCATION DISTRICT
760 Hillsdale Avenue
San Jose, California 95136

Governing Board Meeting Agenda

REGULAR MEETING

Date: February 14, 2007
Time: 6:30 p.m.

LOCATION

CCOC, RM 810
760 Hillsdale Ave.
San Jose, CA 95136

I. CALL TO ORDER/ROLL CALL

(Marsha Grilli)

Cynthia Chang
Richard Garcia
Marsha Grilli

Ernie Dossa
Diane Gordon
J. Manuel Herrera

II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

- A. Pursuant to Government Code: 54957
Superintendent's Contract/Evaluation

III. ADJOURN TO CLOSED SESSION

Time: 6:32 pm
Location: CCOC, RM 810

Persons wishing to address the Governing Board must fill out a request to speak form and bring it to the board secretary prior to the conclusion of the "Public Presentations & Reports" section.

IV. REGULAR MEETING

Time: 7:00 p.m.
Location: CCOC Auditorium

V. PLEDGE OF ALLEGIANCE

(Diane Gordon)

VI. REPORT OF CLOSED SESSION ACTIONS

(Marsha Grilli)

VII. ADOPT AGENDA

(Marsha Grilli)

VIII. STUDENT REPORTS

(Marsha Grilli)

- CCOC Student
- MAEP Student

IX. SPECIAL ORDER OF BUSINESS

(Paul Hay)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

X. PUBLIC PRESENTATIONS & REPORTS

- A. Public Comments

(Marsha Grilli)

This portion of the Agenda provides an opportunity for members of the public to directly address the Governing Board on any item of interest to the public; however, provisions of the Brown Act (Gov't Code 54954.2(a) and .3) preclude any action being taken on any item not appearing on the posted agenda for action. Items on the agenda may be addressed during this portion or during the Board's consideration of the item. Time limits allocated to public testimony are 2 minutes for individuals and 5 minutes for organizations.

XI. APPROVAL OF MINUTES (Marsha Grilli)

- 1. Action Item: Approval of Minutes of Regular Board Meeting, January 17, 2007.**

XII. CONSENT CALENDAR (ACTION)

All matters listed under the Consent Calendar and marked with an *asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items *2 through *7

BUSINESS AND FINANCIAL FUNCTIONS

- *2. Consent Item: Approve December Board Warrant Approval List (Wendy Zhang)**

Recommendation: That the Governing Board approve the following warrant registers: #92796985-#92797043, dated January 3, 2007; #92798010-#92798057, dated January 5, 2007; #92799044-#92799090, dated January 9, 2007; #92800500-#92800549, dated January 11, 2007; #92801683-#92801723, dated January 16, 2007; #92802985-#92803024, dated January 18, 2007; #92803481-#92803500, dated January 19, 2007; #92805089-#92805158, dated January 24, 2007; #92806886-#92806933, dated January 29, 2007.

- *3. Consent Item: Accept Donations (Wendy Zhang)**

Recommendation: That the Governing Board accept the donation form the Grove Foundation.

PERSONNEL

- *4. Consent Item: Approve Certificated Personnel (Dan Gilbertson)**

Recommendation: That the Governing Board approve hiring three new AFT teachers for the 2006-07 school year, and the resignation of one CTA teacher.

- *5. Consent Item: Approve Classified Personnel (Dan Gilbertson)**

Recommendation: That the Governing Board approve the two regular elections and one temporary election.

- *6. Consent Item: Approve New CSEA Job Description: Lead Painter (Dan Gilbertson)**

Recommendation: That the Governing Board approve the new CSEA job description titled Lead Painter.

INSTRUCTIONAL AND STUDENT FUNCTIONS

- *7. Consent Item: Approve MAEP Mission Statement (Suzi Glass)**

Recommendation: That the Governing Board adopt the new MAEP Mission Statement.

END OF CONSENT ITEMS

XIII. INFORMATION ITEMS

- 8. Information Item: 2006 Staff Survey Report (Dan Gilbertson)**

Recommendation: That the Governing Board receive the 2006 Staff Survey Report.

- 9. Information Item: P-1 Attendance Update & Annual Projections (Wendy Zhang)**

Recommendation: That the Governing Board accept the 2006-07 report on P-1 Attendance and Annual Projections.

- 10. Information Item: MAEP Budget Reductions (Suzi Glass)**

Recommendation: That the Governing Board receive and note the Adult Education Fund budget information.

- 11. Information Item: MetroED Investment Portfolio as of 12/31/06 (Wendy Zhang)**

Recommendation: That the Governing Board review the MetroED Board Investment Report.

END OF INFORMATION ITEMS

XIV. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

BUSINESS AND FINANCIAL FUNCTIONS

- 12. Action Item: Monthly Budget Update (Wendy Zhang)**

Recommendation: That the Governing Board approve the budget changes included in the Monthly Budget Update for the period ended 1/31/07.

- 13. Action Item: Appoint Board Audit Review Committee for the 2006-07 audit (Paul Hay)**

Recommendation: That the Governing Board appoint two of its members to serve as a committee to review the annual independent audit of the 2006-07 fiscal year. The committee term shall be 3/1/07 to 2/28/08.

14. Action Item: Approve Contract with School Services of California, Inc. for Legislative Advocacy 2006-07 (\$26,754) (Paul Hay)

Recommendation: That the Governing Board approve a contract for legislative advocacy with School Services of California from January 1, 2007 through December 31, 2007 for an annual fee of \$25,480 plus expenses.

15. Action Item: Appoint District Architect (Paul Hay)

Recommendation: That the Governing Board approve the appointment of CSS Architects as its primary architect and BFGC Architects as secondary architect.

16. Action Item: Approve Authorization to proceed for architectural services (Paul Hay)

Recommendation: That the Governing Board approve the Authorization to Proceed: Architectural and Project Management Services with CSS Architects in the amount of \$10,000, plus reimbursable expenses, for a project to repave selected areas on the CCOC Campus.

17. Action Item: Call for Bids: Building 400 Transformer Replacement (Wendy Zhang)

Recommendation: That the Governing Board call for bids to replace the building 400 transformer.

PERSONNEL FUNCTIONS

INSTRUCTIONAL AND STUDENT FUNCTIONS

18. Action Item: Adopt Resolution #04-02-14-07, Adult Education Week (Suzi Glass)

Recommendation: That the Governing Board adopt resolution #04-02-14-07 and recognize adult education for its many years of service to adults, and that MAEP Students, teachers and administrators be recognized during Adult Education Week, March 12-16, 2007.

19. Action Item: Adopt Resolution #05-02-14-07, Week of the School Administrator, March 4-10, 2007 (Dan Gilbertson)

Recommendation: That the Governing Board approve Resolution #05-02-14-07, and proclaim March 4-10, 2007 as "Week of the School Administrator."

XV. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Oral Report: Superintendent Paul Hay will have recent significant information to present to the Governing Board on topics not on the agenda. Program Directors will also provide oral reports relating to their programs.

- Oral Report: CCOC Director, John Fox
- Oral Report: MAEP Director, Suzi Glass
- Oral Report: Director of Instruction & Accountability, Pamela Watson

XVI. BOARD COMMENTS

(Marsha Grilli)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

XVII. OTHER MEETINGS

Regular Meeting,	March 14, 2007	Closed Session	6:00 pm
		Open Session	7:00 pm

XVIII. ADJOURNMENT

(Marsha Grilli)

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Agenda attachments are available for review at the District Office, 760 Hillsdale Ave, Bldg 400, San Jose, CA.
This agenda is available from the internet at: www.metroed.net.
Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two working days before the meeting date.