



METROPOLITAN EDUCATION DISTRICT
 760 Hillsdale Avenue
 San Jose, California 95136

June 9, 2010

Governing Board Meeting Agenda

If you would like to address the Board on any item on this agenda, please complete the **Request of Visitors** form located near the entrance of the meeting room and hand it to the Superintendent. On the form, please list the agenda item(s) you would like to speak to. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes. Those speaking on items **not** on the agenda will be recognized by the Chair under **Public Comments**. The Board shall limit the total time for public input on each item to 20 minutes (BB 9323).

Special Accommodations

Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.

MetroED Governing Board Meetings are tape recorded (audio only).

This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: www.metroed.net

REGULAR MEETING

Date: June 9, 2010
 Time: 6:00 p.m.

LOCATION

CCOC, Rm 810
 760 Hillsdale Ave.
 San Jose, CA 95136

I. CALL TO ORDER/ROLL CALL

(Frank Biehl)

Frank Biehl
 Cynthia Chang
 Diane Gordon

Jim Canova
 Richard Garcia
 Marsha Grilli

II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

- A. Conference with Legal Counsel—Potential Litigation
 Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9 (1 case)
- B. Conference with Labor Negotiator Pursuant to Government Code: 54957.6(f)
 District Negotiator: Dan Gilbertson
 - o Layoffs/Leaves of Absence/Resignation
 - o AFT

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

III. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

IV. ADJOURN TO CLOSED SESSION

Time: 6:02 pm
Location: CCOC, RM 810

V. REGULAR MEETING
Reconvene from Closed Session

Time: 7:00 p.m.
Location: CCOC Auditorium

VI. REPORT OF CLOSED SESSION ACTIONS (Frank Biehl)

VII. PLEDGE OF ALLEGIANCE (Frank Biehl)

VIII. ADOPT AGENDA (Frank Biehl)

IX. RECOGNITIONS (Frank Biehl)

- A. Acknowledgement of Visitors
- B. Acknowledgement of Honors and Awards
 - Recognition of Individuals who have "Raised the Bar!"
 - Recognition of MetroED Classified Employee of the Year

X. STUDENT REPORTS (Frank Biehl)

- A. CCOC Student
- B. MAEP Student

XI. SPECIAL ORDER OF BUSINESS (Paul Hay)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

XII. PUBLIC COMMENTS

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

XIII. APPROVAL OF MINUTES (Frank Biehl)

1. Action Item: [Approval of Minutes](#) of Regular Board Meeting on May 12, 2010.

XIV. CONSENT CALENDAR (ACTION)

All matters listed under the Consent Calendar and marked with an *asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items *2 through *11.

BUSINESS AND FINANCIAL FUNCTIONS

***2. Consent Item: [Approve Monthly Warrant](#) Approval List (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the following warrant registers: # 62006299-#62006330, dated May 4, 2010; 62006331-#62006337, dated May 5, 2010; #62006338-#62006391, dated May 7, 2010; #62006392-#62006418, dated May 11, 2010; #62006419-#62006459, dated May 13, 2010; #62006460-#62006618, dated May 14, 2010; #62006619-#62006650, dated May 17, 2010; #62006651-#62006670, dated May 18, 2010; #62006671-#62006703, dated May 19, 2010; #62006704-#62006715, dated May 20, 2010; #62006716-#62006742, dated May 24, 2010; #62006743-#62006806, dated May 26, 2010; #62006807-#62006812, dated May 28, 2010.

***3. Consent Item: [Approve Agreement](#) for Fiscal Budget Services (School Services of California; \$2,220) (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the agreement with School Services of California, Inc. in the amount of \$2,220 plus actual services.

PERSONNEL FUNCTIONS

***4. Consent Item: [Classified Personnel](#) (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the four maintenance interns and the two resignations.

INSTRUCTIONAL AND STUDENT FUNCTIONS

***5. Consent Item: [ROCP Course Review](#) and Recertification (John Fox)**

Recommendation: That the Governing Board review the information regarding the following ROCP courses: Basic Precision Machining and Introduction to CNC Machining, and approve the courses for ROCP recertification.

***6. Consent Item: [Community Classroom Agreements](#) (John Fox)**

Recommendation: That the Governing Board approve the agreements to provide on-the-job clinical training to CCOC medical students.

***7. Consent Item: [Application for Perkins 132](#) Grant for Fiscal Year 2010-11 (John Fox)**

Recommendation: That the Governing Board approve submission of an application for Perkins 132 disadvantaged adult funding and authorize the Superintendent to take any necessary actions.

***8. Consent Item: [Approve Out of State Travel](#) (John Fox)**

Recommendation: That the Governing Board approve the out of state travel for two CCOC instructors and five Gold medal winners to SkillsUSA National competition in Kansas City.

***9. Consent Item: [Approve MAEP Course](#) Titles for 2010-2011 (Sylvia Karp)**

Recommendation: That the Governing Board approve the list of course titles for MAEP.

- *10. **Consent Item: [Approve Agreement](#) with County of Santa Clara CalWORKs/STEPS Contract (Sylvia Karp)**

Recommendation: That the Governing Board approve the Agreement with the County of Santa Clara CalWORKs for the period of July 1, 2010 to June 30, 2011.

END OF CONSENT ITEMS

XV. INFORMATION ITEMS

11. **Information Item: [First Reading: Business Board Policies, 3000's](#) (Paul Hay)**

Recommendation: That the Governing Board review Business Board Policies 3000's and recommend that they go to the Board for a second reading and adoption.

12. **Information Item: [Draft of Proposed 2010-2011 MetroED Budgets](#) (Daniel Gilbertson)**

Recommendation: That the Governing Board review the proposed 2010-2011 MetroED budgets.

13. **Information Item: [Metropolitan Adult Education Program Reorganization](#) (Sylvia Karp)**

Recommendation: That the Governing Board receive and review the MAEP administrative reorganization.

14. **Information Item: [Update on Adult Education Program](#) Transfer to CUHSD (Paul Hay)**

Recommendation: That the Governing Board receive the update on the adult education program transfer.

END OF INFORMATION ITEMS

XVI. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

15. **Action Item: [Approve MetroED Vision Statements, Long Term Goals and Objectives for 2010-11](#) (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the MetroED Vision Statements, Long Term Goals and Objectives for 2010-11.

BUSINESS AND FINANCIAL FUNCTIONS

16. **Action Item: [Affirmation of the Bid Award](#) for Printing Services: 2010-2011 Schedule of Classes (Keiko Mizuno)**
- Recommendation: That the Governing Board affirm award of the bid to Fricke-Parks Press Inc. for \$68,429 for the printing services of the 2010-2011 class schedules with the escalation clause of 0% for 2011-2012 and 2% for 2012-2013.
17. **Action Item: [Adopt Resolution #15-06-09-10](#) Authorizing (1) Budget Transfers and (2) Use of Unbudgeted Income for Fiscal Year 2010-11 (Keiko Mizuno)**
- Recommendation: That the Governing Board adopt resolution #15-06-09-10 authorizing budget transfers and use of unbudgeted income for fiscal year 2010-11.
18. **Action Item: [Approve Group Agreement](#) with Kaiser Foundation Health Plan, Inc., July 1, 2010 through June 30, 2011 (Daniel Gilbertson)**
- Recommendation: That the Governing Board approve the Group Agreement with the Kaiser Foundation Health Plan, Inc for the 2010-2011 fiscal year and authorize the Superintendent to implement the program.

PERSONNEL FUNCTIONS

19. **Action Item: [Public Hearing: Disclosure](#) of Financial Implications of Collective Bargaining Agreements with AFT employees (Keiko Mizuno)**

Open Public Hearing

Recommendation: That the Governing Board hold a public hearing and disclose the cost of the proposed settlement with the San Jose Federation of Teachers (AFT) as required by AB1200.

Close Public Hearing

20. **Action Item: [Ratification of the AFT](#) Agreement for 2009-10 (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the AFT tentative agreement.

INSTRUCTIONAL AND STUDENT FUNCTIONS

--None--

XVII. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Superintendent Paul Hay and the MAEP and CCOC Program Directors will have recent **significant** information to present to the Governing Board on topics not on the agenda.

- Oral Report: CCOC Director John Fox
- Oral Report: MAEP Director Sylvia Karp
- Oral Report: CBO, Daniel Gilbertson
- Oral Report: MetroED Superintendent Paul Hay

XVIII. BOARD COMMENTS

(Frank Biehl)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

XIX. OTHER MEETINGS

Regular Meeting, June 30, 2010

Closed Session
Open Session

6:00 pm
7:00 pm

XX. ADJOURNMENT

(Frank Biehl)

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