

Revised June 23, 2015, 2:00 PM



**METROPOLITAN EDUCATION DISTRICT
760 Hillsdale Avenue
San Jose, California 95136**

June 24, 2015

Governing Board Work-Study Session / Board Meeting Agenda

If you would like to address the Board on any item on this agenda, please complete the **Request of Visitors** form located near the entrance of the meeting room and hand it to the Superintendent. On the form, please list the agenda item(s) you would like to speak to. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes. Those speaking on items **not** on the agenda will be recognized by the Chair under **Public Comments**. The Board shall limit the total time for public input on each item to 20 minutes (BB 9323).

Special Accommodations

Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.

MetroED Governing Board Meetings are tape recorded (audio only).

This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: www.metroed.net

WORK-STUDY SESSION

Date: June 24, 2015
Time: 4:00-6:00 PM

LOCATION

Silicon Valley Career Technical Education (SVCTE)
Room #810
760 Hillsdale Avenue
San Jose, CA 95136

I. CALL TO ORDER/ROLL CALL

(Matthew Dean)

Daniel Bobay, Milpitas USD _____
Jim Canova, Santa Clara USD _____
Teresa Castellanos, San Jose USD _____

Matthew Dean, Campbell Union HSD _____
Lan Nguyen, East Side Union HSD _____
Katherine Tseng, Los Gatos-Saratoga Joint UHSD _____

II. PLEDGE OF ALLEGIANCE

III. ADOPT AGENDA

IV. PUBLIC COMMENTS REGARDING WORK-STUDY SESSION AGENDA

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

V. WORK-STUDY SESSION

The Board will receive information from the Superintendent and staff and discuss them during the Work-Study Session.

- A. Organizational Information
 - MetroED Credential Program (Anne Welsh-Treglia)
 - Charter School Information / JPA Agreement (Marie dela Cruz)
 - SVCTE Course Criteria for Adding and Closing Programs (Alyssa Lynch)
 - Bell Schedules, Barriers, and New Ideas (Alyssa Lynch)
 - District Staffing Review (Alyssa Lynch)

Governing Board Meeting Agenda

REGULAR MEETING

Date: June 24, 2015
Time: 6:00 PM

LOCATION

Silicon Valley Career Technical Education (SVCTE) Auditorium
Room #201
760 Hillsdale Avenue
San Jose, CA 95136

VI. CALL TO ORDER/ROLL CALL

(Matthew Dean)

Daniel Bobay, Milpitas USD _____
Jim Canova, Santa Clara USD _____
Teresa Castellanos, San Jose USD _____

Matthew Dean, Campbell Union HSD _____
Lan Nguyen, East Side Union HSD _____
Katherine Tseng, Los Gatos-Saratoga Joint UHSD _____

VII. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

A. Conference with Labor Negotiator Pursuant to Government Code: 54957.6(f)

District Negotiator

- Anne Welsh-Treglia

Employee Organizations

- AFT, CSEA, CTA, and Unrepresented Employees

B. Personnel Matters Pursuant to Government Code 54957

- Public Employee Discipline/Dismissal/Release/Reassignment
- Layoffs/Leaves of Absence/Resignation
- Personnel Assignment Orders

C. Superintendent's Evaluation: Pursuant Government Code: 54957

VIII. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

IX. ADJOURN TO CLOSED SESSION

Time: 6:02 PM
Location: SVCTE, Room #810

X. REGULAR MEETING Reconvene from Closed Session

Time: 7:00 PM
**Location: SVCTE Auditorium
Room #201**

- XI. REPORT OF CLOSED SESSION ACTIONS (Matthew Dean)
- XII. PLEDGE OF ALLEGIANCE (Matthew Dean)
- XIII. ADOPT AGENDA (Matthew Dean)
- XIV. PUBLIC COMMENTS

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

- XV. SPECIAL ORDER OF BUSINESS (Alyssa Lynch)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

- XVI. CONSENT/ACTION CALENDAR (ACTION)

All matters listed under the Consent/Action Calendar and marked with an *asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

BUSINESS AND FINANCIAL FUNCTIONS

- *1. [Approve](#) Donations Offered to District (Marie dela Cruz)

PERSONNEL FUNCTIONS

- *2. [Approve](#) Personnel Assignment Orders #2015-14 (Anne Welsh-Treglia)
- *3. [Approve](#) New and Revised Job Descriptions: Mobile Applications Design and Computer Coding Teacher (New), Pharmacy Technology Teacher (New), First Aid and CPR Teacher (New), Sports Medicine and Kinesiology Teacher (New), SVAE Principal (Revised), and SVCTE Principal (Revised) (Anne Welsh-Treglia)

INSTRUCTIONAL AND STUDENT FUNCTIONS

- *4. [Approve](#) SVAE Course Titles for 2015-2016 (Gloria Curd)
- *5. [Approval](#) for Out-of-State Travel (Marianne Cartan)

Recommendation: It is recommended the Governing Board approve Consent Calendar items *1 through *5.

MOTION: _____ SECONDED: _____ DISCUSSION: _____ VOTE: _____

- XVII. INFORMATION ITEMS/DISCUSSION ITEMS

- 6. [Legislative Update](#) (Alyssa Lynch)
- 7. [Climate Survey](#) (Jodi Edwards-Wright)

XVIII. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

None.

BUSINESS AND FINANCIAL FUNCTIONS

8. [Adopt](#) 2015-16 Budget (Marie dela Cruz)

PERSONNEL FUNCTIONS

None.

INSTRUCTIONAL AND STUDENT FUNCTIONS

None.

XIX. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Superintendent Alyssa Lynch, the SVAE Principal, and SVCTE Program Director will have recent **significant** information to present to the Governing Board on topics not on the agenda. (3-Minute Limitation)

1. Oral Report: MetroED CBO Marie dela Cruz
2. Oral Report: MetroED Superintendent Alyssa Lynch

XX. BOARD COMMENTS

(Matthew Dean)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

XXI. OTHER MEETINGS

Regular Board Meeting: August 19, 2015	Closed Session	6:00 PM
	Open Session	7:00 PM

XXII. ADJOURNMENT

(Matthew Dean)

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