

METROPOLITAN EDUCATION DISTRICT  
**Board Meeting Agenda**  
760 Hillsdale Avenue  
San Jose, California 95136

ORDER OF BUSINESS

**REGULAR MEETING**

Date: January 18, 2005  
Time: 6:00 p.m.

**LOCATION**

Central County Occupational Center  
RM 810  
760 Hillsdale Ave.  
San Jose, CA 95136

**CALL TO ORDER**

1. **ROLL CALL** (Rich Garcia)

Ernie Dossa	Cynthia Chang
Richard Garcia	Marsha Grilli
Craig Mann	Diane Gordon
Nicholas Valadao--CCOC Student Board Member	
Minerva Brand--MAEP Student Board Member	

2. **DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS**

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

- 2.1 Government Code: 54957  
Public Employment: Assistant Superintendent

- 2.2 Government Code: 54957.6(f)  
Conference with Labor Negotiator

District Negotiator

- Dan Gilbertson

Employee Organizations

- AFT
- CSEA
- CTA

3. **ADJOURN TO CLOSED SESSION**

Time: 6:02 p.m.

4. **ORGANIZATIONAL MEETING**

**LOCATION**

Date: January 18, 2005  
Time: 7:00 p.m.

Central County Occupational Center  
Auditorium

- A. Election of Officers: President, Vice President, Clerk
- B. Choose a representative for the County School Boards Association
- C. Approval of Calendar of Regular Board Meetings for February 2006-January 2007

5. **REGULAR MEETING (continued)** **LOCATION**  
Date: January 18, 2005 Central County Occupational Center  
Time: 7:00 p.m. Auditorium

6. **PLEDGE OF ALLEGIANCE** (Cynthia Chang)

7. **REPORT OF CLOSED SESSION ACTIONS** (Rich Garcia)

8. **ADOPT AGENDA** (Rich Garcia)

9. **STUDENT BOARD MEMBERS' REPORTS** (Rich Garcia)  
Nicholas Valadao \_\_\_ Minerva Brand\_\_\_

10. **SPECIAL ORDER OF BUSINESS** (Tim Hallett)  
The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

11. **PUBLIC PRESENTATIONS & REPORTS**

11.1 Public Comments (Rich Garcia)

This portion of the agenda provides an opportunity for members of the public to directly address the Governing Board on any item of interest to the public; however provisions of the Brown Act preclude any action being taken on any item not appearing on the posted agenda for action. Time limits allocated to the public testimony are 2 minutes for individuals and 5 minutes for organizations.

12.0 **APPROVAL OF MINUTES** (Rich Garcia)

12.1 Action Item: Approval of Minutes of Regular Board Meeting, December 14, 2005.

13.0 **CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

The Superintendent recommends approval of Consent Calendar items 13.1.1 through 13.3.1

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13.1 **BUSINESS AND FINANCIAL FUNCTIONS**

13.1.1 Action Item: Approve December Board Warrant Approval List (Paul Hay)

RECOMMENDATION: That the Governing Board approve the following warrant registers:  
#92655251-#92655308, dated December 5, 2005; #92655897-  
#92655917, dated December 6, 2005; #92657310-#92657350, dated  
December 8, 2005; #92659310-#92659366, dated December 13, 2005;  
#92659989, dated December 14, 2005; #92661496-#92661566, dated  
December 16, 2005.

**(Budget Source: As indicated on Warrant Registers)**

13.1.2 Action Item: Approve Amended Deferred Maintenance Five Year Plan (Paul Hay)

RECOMMENDATION: That the Governing Board approve the revised Deferred Maintenance 5-Year Plan and authorize the Superintendent to submit it to the Office of Public School Construction (OPSC) for approval by the State Allocation Board.

(Paul Hay)

13.1.3 Action Item: Approve Agreement for Special Services with School Services of California, Inc

RECOMMENDATION: That the Governing Board approve the Agreement for Special Services with School Services of California, Inc. in the amount of \$1,860 plus actual expenses.

13.1.4 Action Item: Accept Donations (Paul Hay)

RECOMMENDATION: That the Governing Board accept the generous donations to the CCOC and MAEP classes

**13.2 PERSONNEL**

13.2.1 Classified Personnel (Dan Gilbertson)

RECOMMENDATION: That the Governing Board approve the regular, hourly and out-of-class elections and resignations.

**(Budget Source: Fund 010 and 110)**

**13.3 INSTRUCTIONAL AND STUDENT FUNCTIONS**

13.3.1 Action Item: Williams Uniform Complaint Procedures Report (Jan Dreier)

RECOMMENDATION: That the Governing Board approve the quarterly report on the Williams Uniform Complaint Procedures.

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**END OF CONSENT ITEMS**

**14.0 INFORMATION ITEMS**

None

**END OF INFORMATION ITEMS**

**15.0 ACTION ITEMS AND REPORTS**

**15.1 BOARD AND ADMINISTRATIVE FUNCTIONS**

**15.2 BUSINESS AND FINANCIAL FUNCTIONS**

15.2.1 Action Item: Monthly Budget Update (Paul Hay)

RECOMMENDATION: That the Governing Board approve the budget changes included in the Monthly Budget Update for the period ended 12/31/05.

15.2.2 Action Item: Fiscal Year 2004-05 Audit Report (Paul Hay)

RECOMMENDATION: That the Governing Board accept the audit report for fiscal year 2004-05.

(Paul Hay)  
15.2.3 Action Item: Ratify Final Settlement Agreement and Mutual Release regarding a rent dispute with Capitol Auto Mall, LLC

RECOMMENDATION: That the Governing Board ratify the settlement agreement between the Metropolitan Education District and Capital Auto Mall, LLC.

(Paul Hay)  
15.2.4 Action Item: Adopt Resolution #04-01-18-06, Establishing an Endowment Investment to Support Participation in Regional and National Vocational Competitions

RECOMMENDATION: That the Governing Board adopt Resolution #04-01-18-06, establishing an endowment investment to support participation by Central County Occupational Center (CCOC) students in regional and national vocational competitions.

(Paul Hay)  
15.2.5 Action Item: Call for Bids to Replace Seven Transformers on the MetroED Hillsdale Avenue Campus

RECOMMENDATION: That the Governing Board approve a call for bids to replace seven transformers on the MetroED Hillsdale Avenue, San Jose, Campus.

(Paul Hay)  
15.2.6 Action Item: Adopt Resolution #05-01-18-06 and #06-01-18-06 authorizing the investment of monies and bond proceeds in the California Local Agency Investment Fund

RECOMMENDATION: That the Governing Board approve resolutions #05-01-18-06 and #06-01-18-06, authorizing the investment of District monies and District bond proceeds in the Local Agency Investment Fund.

### **15.3 PERSONNEL FUNCTIONS**

### **15.4 INSTRUCTIONAL AND STUDENT FUNCTIONS**

### **16.0 EXECUTIVE REPORT/ADMINISTRATIVE REPORTS**

Oral Report: At this time Assistant Superintendent Jan Dreier will report to the Board on departmental items of significance.

Oral Report: Superintendent Tim Hallett will have recent significant information to present to the Governing Board on topics not on the agenda.

### **17.0 BOARD COMMENTS** (Rich Garcia)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

### **18.0 Advanced Planning** (Rich Garcia)

**19.0 Other Meetings**

Regular Meeting, February TBA, 2005

Closed Session  
Open Session

6:00 p.m.  
7:00 p.m.

**20.0 ADJOURNMENT**

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