



METROPOLITAN EDUCATION DISTRICT
760 Hillsdale Avenue
San Jose, California 95136

November 18, 2009
Governing Board Meeting Agenda

If you would like to address the Board on any item on this agenda, please complete the **Request of Visitors** form located near the entrance of the meeting room and hand it to the Superintendent. On the form, please list the agenda item(s) you would like to speak to. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes. Those speaking on items **not** on the agenda will be recognized by the Chair under **Public Comments**. The Board shall limit the total time for public input on each item to 20 minutes (BB 9323).

Special Accommodations

Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.

This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: www.metroed.net

REGULAR MEETING

Date: November 18, 2009
Time: 6:00 p.m.

LOCATION

CCOC, Rm 810
760 Hillsdale Ave.
San Jose, CA 95136

I. CALL TO ORDER/ROLL CALL

(Rich Garcia)

Frank Biehl
Cynthia Chang
Diane Gordon

Jim Canova
Richard Garcia
Marsha Grilli

II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

A. Superintendent's Evaluation; Pursuant to Government Code: 54957

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes.

III. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

IV. ADJOURN TO CLOSED SESSION

Time: 6:02 pm
Location: CCOC, RM 810

**V. REGULAR MEETING
Reconvene from Closed Session**

Time: 7:00 p.m.
Location: CCOC Auditorium

VI. REPORT OF CLOSED SESSION ACTIONS (Rich Garcia)

VII. PLEDGE OF ALLEGIANCE (Rich Garcia)

VIII. ADOPT AGENDA (Rich Garcia)

IX. RECOGNITIONS (Rich Garcia)

- A. Acknowledgement of Visitors
- B. Acknowledgement of Honors and Awards
 - Recognition of Individuals who have "Raised the Bar!"

X. STUDENT REPORTS (Rich Garcia)

- A. CCOC Student
- B. MAEP Student

XI. SPECIAL ORDER OF BUSINESS (Paul Hay)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

XII. PUBLIC COMMENTS

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes.

XIII. APPROVAL OF MINUTES (Rich Garcia)

1. Action Item: Approval of [Minutes](#) of Regular Board Meeting on November 2, 2009.

XIV. CONSENT CALENDAR (ACTION)

All matters listed under the Consent Calendar and marked with an *asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items *2 through *7.

BUSINESS AND FINANCIAL FUNCTIONS

- *2. Consent Item: [Approve Monthly Warrant Approval List \(Daniel Gilbertson\)](#)

Recommendation: That the Governing Board approve the following warrant registers: #62003899, dated October 6, 2009; #62003900-#62003950, dated October 8, 2009; #62003951-#62003984, dated October 9, 2009; #62003985-#62004028, dated October 15, 2009; #62004029-#62004066, dated October 16, 2009; #62004067-#62004095, dated October 19, 2009; #620040906-62004135, dated October 21, 2009; #62004136-#62004139, dated October 22, 2009; #62004140-#62004177, dated

October 26, 2009; #62004178, dated October 27, 2009; #62004179-#62004229, dated October 28, 2009; #62004230-#62004277, dated October 30, 2009.

- *3. **Consent Item: [Approve Contract](#) for Environmental Consulting Services; Building 300 Building Arts Center (HazMat Doc-\$11,565) (Daniel Gilbertson)**

Recommendation: That the Governing Board approve the Agreement for Environmental Consulting and Management Services between HazMat Doc.

- *4. **Consent Item: [Surplus Items](#) (Daniel Gilbertson)**

Recommendation: That the Governing Board surplus the items from CCOC Building 300 that are now obsolete.

PERSONNEL FUNCTIONS

--None--

INSTRUCTIONAL AND STUDENT FUNCTIONS

- *5. **Consent Item: [Approve Medical](#) Apprenticeship Agreement (Sylvia Karp)**

Recommendation: That the Governing Board approve the agreements with Viet-Hong Bui, M.D., and Mary Jane B. Hutchins, M.D., to provide on-the-job medical training to MAEP medical students.

- *6. **Consent Item: [Approval of GED Testing](#) Center Fee Reduction (Sylvia Karp)**

Recommendation: That the Governing Board approve the reduction of fees for MetroED's GED Testing Center effective November 18, 2009.

- *7. **Consent Item: [Approve Community Classroom Agreements](#) (John Fox)**

Recommendation: That the Governing Board approve the agreements with Dr. Violetta Faryno and Dr. Minh Quan Huynh to provide on-the-job clinical training to CCOC medical students.

END OF CONSENT ITEMS

XV. INFORMATION ITEMS

8. **Information Item: [First Reading: Philosophy, Goals, Objectives, and Comprehensive Plans, Board Policies: 0000's](#) (Paul Hay)**

Recommendation: That the Governing Board review the Philosophy, Goals, Objectives, and Comprehensive Plans, BP's 0000's, and recommend that they go to the Board for a second reading and adoption.

9. **Information Item: [First Reading: Community Relations: Board Policies: 1000's](#) (Paul Hay)**

Recommendation: That the Governing Board review the Community Relations, BP's 1000's, and recommend that they go to the Board for a second reading and adoption.

10. **Information Item: [First Reading: Facilities: Board Policies: 7000's \(Paul Hay\)](#)**

Recommendation: That the Governing Board review the Facilities, BP's 7000's, and recommend that they go to the Board for a second reading and adoption.

END OF INFORMATION ITEMS

XVI. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

11. **Action Item: [MetroED Nomination](#) for CSBA Delegate Assembly (Paul Hay)**

Recommendation: That the Governing Board make one or more nominations, or choose not to nominate anyone for the CSBA Director-at-Large positions.

12. **Action Item: [Adopt Resolution #03-11-18-09](#), Governing Board Member Remuneration (Paul Hay)**

Recommendation: That the Governing Board adopt Resolution #03-11-18-09 to approve the compensation for Governing Board Members Canova and Garcia for the November 2, 2009 Board meeting.

BUSINESS AND FINANCIAL FUNCTIONS

13. **Action Item: [Award Bid for Building 300 Modernization & Program Reconfiguration; Approve Contract with Lowest Responsible Bidder \(Daniel Gilbertson\)](#)**

Recommendation: That the Governing Board award the bid to the lowest responsible bidder for the CCOC building 300 modernization project and approve the construction contract.

PERSONNEL FUNCTIONS

--None--

INSTRUCTIONAL AND STUDENT FUNCTIONS

--None--

XVII. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Superintendent Paul Hay and the MAEP and CCOC Program Directors will have recent **significant** information to present to the Governing Board on topics not on the agenda.

- Oral Report: CCOC Director John Fox
- Oral Report: MAEP Director Sylvia Karp
- Oral Report: MetroED Superintendent Paul Hay

XVIII. BOARD COMMENTS

(Rich Garcia)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

XIX. OTHER MEETINGS

Regular Meeting, December 9, 2009

Closed Session
Open Session

6:00 pm
7:00 pm

XX. ADJOURNMENT

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(Rich Garcia)