



METROPOLITAN EDUCATION DISTRICT
760 Hillsdale Avenue
San Jose, California 95136
Revised December 7, 2015 at 4:00 PM
December 9, 2015

Governing Board Meeting Agenda

If you would like to address the Board on any item on this agenda, please complete the **Request of Visitors** form located near the entrance of the meeting room and hand it to the Superintendent. On the form, please list the agenda item (s) you would like to speak to. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes. Those speaking on items **not** on the agenda will be recognized by the Chair under **Public Comments**. The Board shall limit the total time for public input on each item to 20 minutes (BB 9323).

Special Accommodations
Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.

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This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: www.metroed.net

REGULAR MEETING

Date: December 9, 2015
 Time: 6:00 PM

LOCATION

Silicon Valley Career Technical Education (SVCTE) Auditorium
 Room #201
 760 Hillsdale Avenue
 San Jose, CA 95136

I. CALL TO ORDER/ROLL CALL

(Matthew Dean)

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| Daniel Bobay , Milpitas USD _____ | Matthew Dean , Campbell Union HSD _____ |
| Jim Canova , Santa Clara USD _____ | Teresa Castellanos , San Jose USD _____ |
| Cynthia Chang , Los Gatos-Saratoga UHSD _____ | Lan Nguyen , East Side Union HSD _____ |

II. ADOPT CLOSED SESSION AGENDA

(Matthew Dean)

III. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

(Matthew Dean)

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

- A. Conference with Labor Negotiator Pursuant to Government Code: 54957.6(f)
 - District Negotiator
 - Marie dela Cruz
 - Employee Organizations
 - AFT, CSEA, CTA
 - Unrepresented Employees
- B. Personnel Matters Pursuant to Government Code 54957
 - Public Employee Discipline/Dismissal/Release/Reassignment
 - Layoffs/Leaves of Absence/Resignation
- C. Conference with Legal Counsel-Existing Litigation: Paragraph (1) of subdivision (d) of Section 54956.9. Name of Case: EEOC Charge No. 556-2015-00354.
- D. Conference with Legal Counsel-Existing Litigation: Paragraph (1) of subdivision (d) of Section 54956.9. Name of Case: EEOC Charge No. 556-2015-00358.

IV. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

V. ADJOURN TO CLOSED SESSION

Time: 6:02 PM

Location: SVCTE, Room #819

VI. REGULAR MEETING

Reconvene from Closed Session

Time: 7:00 PM

**Location: SVCTE Auditorium
Room #201**

VII. REPORT OF CLOSED SESSION ACTIONS

(Matthew Dean)

VIII. PLEDGE OF ALLEGIANCE

(Matthew Dean)

IX. ADOPT AGENDA

(Matthew Dean)

X. RECOGNITIONS

(Matthew Dean)

XI. PUBLIC COMMENTS

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

XII. STUDENT REPORTS (5-Minute Limitation)

(Matthew Dean)

- A. Silicon Valley Adult Education (SVAE) Student
- B. Silicon Valley Career Technical Education (SVCTE) Student

XI. SILICON VALLEY CTE FEATURED PROGRAM (15-Minute Limitation)

- A. Business Entrepreneurship (Peggy Nutz)

XIII. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Superintendent Alyssa Lynch, CBO Marie dela Cruz, the SVAE Principal, and SVCTE Principal will have recent **significant** information to present to the Governing Board on topics not on the agenda. (3-Minute Limitation)

1. Oral Report: SVAE Principal Gloria Curd
2. Oral Report: SVCTE Principal Sharon Brown
3. Oral Report: MetroED CBO Marie dela Cruz
4. Oral Report: MetroED Superintendent Alyssa Lynch

XIV. SPECIAL ORDER OF BUSINESS

(Alyssa Lynch)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

XV. CONSENT/ACTION CALENDAR (ACTION)

All matters listed under the Consent/Action Calendar and marked with an *asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

- *1. [Approve Minutes](#) from the Regular Board Meeting of November 18, 2015.

BUSINESS AND FINANCIAL FUNCTIONS

- *2. [Approve November](#) Warrants Approval List (Ariel Owen)
- *3. [Approve Surplus](#) Items (Ariel Owen)
- *4. [Accept Donations](#) Offered to the District (Ariel Owen)
- *5. [Approve Agreement](#) with Independent Contractor, Jason Sholl, \$12,000 (Alyssa Lynch)
- *6. [Approve Contract](#) for 2016 Legislative Advocacy (School Services of California, \$30,824 plus expenses) (Marie dela Cruz)
- *7. [Approve Campus Security](#) Services Agreement with First Alarm Security & Patrol for Silicon Valley CTE (Scott Hall)
- *8. [Approve Architecture](#) and Project Management Services for Silicon Valley CTE Campus Switchgear Replacement, \$65,690 (Scott Hall)
- *9. [Approve Architecture](#) and Project Management Services for Silicon Valley CTE Card Access System, \$57,025 (Scott Hall)

PERSONNEL FUNCTIONS

- *10. [Approve Organization](#) of Administrative Staff for 2015-16 (Marie dela Cruz)
- *11. [Approve New](#) and Revised Job Descriptions: (Marie dela Cruz)
- Coordinator of Adult Programs (SVAE) – Revised
 - Pharmacy Technician Teacher (SVAE) – Revised
 - Mobile Applications Design & Computer Coding Teacher (SVAE) – Revised
 - Transition Specialist (SVAE) – New
 - STEAM Curriculum Specialist (SVCTE) – New
 - Cybersecurity Teacher (SVCTE) - New

INSTRUCTIONAL AND STUDENT FUNCTIONS

- *12. [Approval of MOU](#) with Foothill-DeAnza Community College District (Marie dela Cruz)
- *13. [Approve Criteria](#) for SVCTE Course Review and Approval and SVCTE Course Review & Procedures (Sharon Brown)
- *14. [Approve Community Classroom Agreement \(Sharon Brown\)](#)**

Recommendation: It is recommended the Governing Board approve Consent Calendar items *1 through *14.

MOTION: _____ **SECONDED:** _____ **DISCUSSION:** _____ **VOTE:** _____

XVI. INFORMATION ITEMS/DISCUSSION ITEMS

4415. [Legislative Update](#) (Alyssa Lynch)

XVII. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

4516. [Approve Memorandum](#) of Understanding (MOU) with Participating Member Districts for the Career Technical Education Incentive Grant (Marie dela Cruz)

BUSINESS AND FINANCIAL FUNCTIONS

4617. [Approve First Interim](#) Financial Report, Fiscal Year 2015-16 (Marie dela Cruz)

4718. [Approve Draft Financial](#) Audit Report for Fiscal Year 2014-15 (Marie dela Cruz)

PERSONNEL FUNCTIONS

Open Public Hearing

4819. [Public Hearing:](#) Disclosure of Collective Bargaining Agreement with AFT (San Jose Federation of Teachers) (Marie dela Cruz)

Close Public Hearing

49-20. [Approve Ratification](#) of AFT Agreement for 2014-15 (Marie dela Cruz)

20-21. [Approve San Jose](#) Federation of Teachers (AFT) Sunshine Proposal to Management for 2015-16 (Marie dela Cruz)

INSTRUCTIONAL AND STUDENT FUNCTIONS

None

XVIII. BOARD COMMENTS

(Matthew Dean)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

XIX. OTHER MEETINGS

Organizational Board Meeting: January 20, 2016

Closed Session

6:00 PM

Open Session

7:00 PM

XX. ADJOURNMENT

(Matthew Dean)

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