



METROPOLITAN EDUCATION DISTRICT
 760 Hillsdale Avenue
 San Jose, California 95136

December 10, 2008
Governing Board Meeting Agenda

Special Accommodations

Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.

This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: www.metroed.net

REGULAR MEETING

Date: December 10, 2008
 Time: 6:00 p.m.

LOCATION

CCOC, Rm 810
 760 Hillsdale Ave.
 San Jose, CA 95136

I. CALL TO ORDER/ROLL CALL (Diane Gordon)

Frank Biehl
 Cynthia Chang
 Diane Gordon

Jim Canova (alternate)
 Richard Garcia
 Marsha Grilli

II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

- A. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code 54957
- B. Superintendent's Evaluation; Pursuant to Government Code: 54957

III. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

Persons wishing to address the Governing Board must fill out a request to speak form and bring it to the board secretary prior to the conclusion of the "Public Comments Regarding Closed Session Items" section.

IV. ADJOURN TO CLOSED SESSION

Time: 6:02 pm
 Location: CCOC, RM 810

**V. REGULAR MEETING
 Reconvene from Closed Session**

Time: 7:00 p.m.
 Location: CCOC Auditorium

VI. PLEDGE OF ALLEGIANCE (Diane Gordon)

VII. ADOPT AGENDA (Diane Gordon)

VIII. RECOGNITIONS (Diane Gordon)

- A. Acknowledgement of Visitors
- B. Acknowledgement of Honors and Awards
 - Recognition of Individuals who have "Raised the Bar!"

IX. STUDENT REPORTS (Diane Gordon)

- A. CCOC Student
- B. MAEP Student

X. SPECIAL ORDER OF BUSINESS (Paul Hay)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

XI. PUBLIC COMMENTS

This portion of the Agenda provides an opportunity for members of the public to directly address the Governing Board on any item of interest to the public; however, provisions of the Brown Act (Gov't Code 54954.2(a) and .3) preclude any action being taken on any item not appearing on the posted agenda for action. Items on the agenda may be addressed during this portion or during the Board's consideration of the item. Time limits allocated to public testimony are 2 minutes for individuals and 5 minutes for organizations.

XII. APPROVAL OF MINUTES (Diane Gordon)

1. **Action Item: Approval of [Minutes](#) of Regular Board Meeting on November 12, 2008.**

XIII. CONSENT CALENDAR (ACTION)

All matters listed under the Consent Calendar and marked with an *asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items *2 through *11

BUSINESS AND FINANCIAL FUNCTIONS

- *2. **Consent Item: Approve November [Warrant](#) Approval List (Jing-Jing Wang)**

Recommendation: That the Governing Board approve the following warrant registers: #62000001-#62000062, dated November 3, 2008; #62000063-#62000126, dated November 6, 2008; #62000127-#62000190, dated November 12, 2008; #62000191-#62000229, dated November 14, 2008; #62000230-#62000267, dated November 18, 2008; #62000268-#62000347, dated November 21, 2008; #62000348, dated November 24, 2008; #62000349-#62000394, dated November 25, 2008.

- *3. **Consent Item: Approve [Contract](#) with School Services of California, Inc. for Legislative Advocacy, CY 2009 (\$27, 958 plus expenses) (Paul Hay)**

Recommendation: That the Governing Board approve a contract for legislative advocacy with School Services of CA from January 1, 2009 through December 31, 2009 for an annual fee of \$27,958 plus expenses.

PERSONNEL FUNCTIONS

- *4. **Consent Item: [Classified Personnel](#) (Dan Gilbertson)**

Recommendation: That the Governing Board approve the one assignment resignation and one retirement election being recommended.

***5. Consent Item: [Certificated Personnel](#) (Dan Gilbertson)**

Recommendation: That the Governing Board approve the one full-time CTA teacher being recommended.

***6. Consent Item: [Administrative Personnel](#) (Dan Gilbertson)**

Recommendation: That the Governing Board approve the one resignation.

***7. Consent Item: Approve [Core Values](#) for Negotiations (Dan Gilbertson)**

Recommendation: That the Governing Board approve the updated Core Values for Negotiation for the 2008-09 negotiation year.

INSTRUCTIONAL AND STUDENT FUNCTIONS

***8. Consent Item: [Electrical Certification](#) Program Agreement with CET (Sylvia Karp)**

Recommendation: That the Governing Board approve the agreement with the Center for Employment Training (CET).

***9. Consent Item: [Community Classroom](#) Agreement (John Fox)**

Recommendation: That the Governing Board approve the agreement with Forest Surgery Center to provide on-the-job clinical training to CCOC medical students.

***10. Consent Item: [ROCP Course Review](#) and ReCertification (John Fox)**

Recommendation: That the Governing Board approve the information regarding the following ROCP courses: Carpentry, Year One and Two, Dental Assisting, Veterinary Assistant; and approve the courses for ROCP recertification.

***11. Consent Item: [Approve Agreement](#) with Catholic Charities of Santa Clara County for the Use of the John XXIII Facility (Sylvia Karp)**

Recommendation: That the Governing Board approve the agreement with Catholic Charities of Santa Clara County for the period July 1, 2008 to June 5, 2009.

END OF CONSENT ITEMS

XIV. INFORMATION ITEMS

12. Information Item: [CCOC Funding](#) Equalization; Renewal of the Master Business Relationship Agreements (MBRA) (Paul Hay)

Recommendation: That the Governing Board consider the information to be provided by the Superintendent.

END OF INFORMATION ITEMS

XV. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

13. Action Item: [Final Adoption: Sexual Harassment & Nondiscrimination Policies](#); BP 4030, AR 4030; BP 4119.11, 4219.11, 4319.11; AR 4119.11, 4219.11, 4319.11 (Dan Gilbertson)

Recommendation: That the Governing Board adopt Governing Board Policies BP/AR 4030, AR 4031, BP/AR 4119.11, 4219.11, 4319.11.

BUSINESS AND FINANCIAL FUNCTIONS

14. Action Item: [First Interim Report](#), Fiscal Year 1008-09 (Jing-Jing Wang)

Recommendation: That the Governing Board accept the First Interim Report and instruct the Board President and District to submit a positive certification to the County Superintendent of Schools.

PERSONNEL FUNCTIONS

--None--

INSTRUCTIONAL AND STUDENT FUNCTIONS

--None--

XVI. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Superintendent Paul Hay and the MAEP and CCOC Program Directors will have recent significant information to present to the Governing Board on topics not on the agenda.

- Oral Report: CCOC Director John Fox
- Oral Report: MAEP Director Sylvia Karp
- Oral Report: MetroED Superintendent Paul Hay

XVII. BOARD COMMENTS

(Diane Gordon)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

XVIII. OTHER MEETINGS

Organizational Meeting, January 21, 2009	Closed Session	6:00 pm
	Open Session	7:00 pm

XIX. ADJOURNMENT

(Diane Gordon)

* * * * *