



METROPOLITAN EDUCATION DISTRICT
 760 Hillsdale Avenue
 San Jose, California 95136
 December 10, 2014
Governing Board Meeting Agenda

If you would like to address the Board on any item on this agenda, please complete the **Request of Visitors** form located near the entrance of the meeting room and hand it to the Superintendent. On the form, please list the agenda item(s) you would like to speak to. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes. Those speaking on items **not** on the agenda will be recognized by the Chair under **Public Comments**. The Board shall limit the total time for public input on each item to 20 minutes (BB 9323).

Special Accommodations
Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.

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This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: www.metroed.net

REGULAR MEETING

Date: December 10, 2014
 Time: 6:00 p.m.

LOCATION

Silicon Valley Career Technical Education (SVCTE) Auditorium
 760 Hillsdale Avenue
 San Jose, CA 95136

I. CALL TO ORDER/ROLL CALL

(Daniel Bobay)

Daniel Bobay _____
 Jim Canova _____
 Cynthia Chang _____

Matthew Dean _____
 Richard Garcia _____
 Lan Nguyen _____

II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

- A. Conference with Labor Negotiator Pursuant to Government Code: 54957.6(f)
 - District Negotiator
 - Alyssa Lynch
 - Employee Organizations
 - AFT, CSEA, CTA, Unrepresented Employees
- B. Personnel Assignment Orders #2015-05 and #2015-06
 - PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT
 (Executive session authorized by Government Code section 54957 (b)(1))
Employment and /or Re-employment of staff in the following classifications or titles: Certificated (Probationary/Intern), Extra Duty Assignments, CaWORKs Site Rep, Chief Business Officer, HR Director, SVCTE Instructor, SVAE GED Prep Instructor, Para Educator, Temporary Payroll Specialist, SVCTE Counselor, Assistant to the Superintendent, SVAE Paraprofessional, SVAE ESL Instructor

- C. Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: (Three cases)

III. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

IV. ADJOURN TO CLOSED SESSION

Time: 6:02 p.m.
Location: SVCTE, RM 819

V. REGULAR MEETING
Reconvene from Closed Session

Time: 7:00 p.m.
Location: SVCTE Auditorium

VI. REPORT OF CLOSED SESSION ACTIONS (Daniel Bobay)

VII. PLEDGE OF ALLEGIANCE (Daniel Bobay)

VIII. ADOPT AGENDA (Daniel Bobay)

IX. PUBLIC COMMENTS

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

X. STUDENT REPORTS (5-Minute Limitation) (Daniel Bobay)

- A. Silicon Valley Career Technical Education (SVCTE) Student
- B. Silicon Valley Adult Education (SVAE) Student

XI. SILICON VALLEY CTE FEATURED PROGRAM (15-Minute Limitation) (Marianne Cartan)

- A. Metals Technology/Welding

XII. SPECIAL ORDER OF BUSINESS (Alyssa Lynch)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

XIII. CONSENT/ACTION CALENDAR (ACTION)

All matters listed under the Consent/Action Calendar and marked with an *asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

- *1. [Approve Minutes](#) from the Regular Board Meeting of November 12, 2014.

BUSINESS AND FINANCIAL FUNCTIONS

- *2. [Approve November Warrants](#) Approval List (Joyce Shen)
- *3. [Approve Monthly Financial Update](#) for the period ended November 30, 2014 (Joyce Shen)
- *4. [Approve Surplus Items](#) (Joyce Shen)

PERSONNEL FUNCTIONS

- *5. [Approve Personnel Assignment Orders](#) #2015-05 and #2015-06 (Debbie Fry)
- *6. [Approve Revised Job Descriptions:](#) Chief Business Officer, Director of Human Resources (Debbie Fry)
- *7. [Approve Agreement for Services with Ann Jones](#), Interim Chief Business Officer (Debbie Fry)

INSTRUCTIONAL AND STUDENT FUNCTIONS

None.

Recommendation: It is recommended the Governing Board approve Consent Calendar items *1 through *7.

MOTION: _____ SECONDED: _____ DISCUSSION VOTE: _____

XIV. INFORMATION ITEMS/DISCUSSION ITEMS

- 8. [EverFi's Radius STEM](#) Readiness Curriculum (Jodi Edwards-Wright)
- 9. [Legislative Update](#) (Alyssa Lynch)
- 10. [New Virtual Silicon Valley CTE Tour](#) (Alyssa Lynch)

XV. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

- 11. [Adopt Resolution of #04-12-10-14](#), Adopting a Conflict of Interest Code (Alyssa Lynch)
- 12. [Second Reading: Board Policies](#); Tri-Annual Update (Alyssa Lynch)

BUSINESS AND FINANCIAL FUNCTIONS

- 13. [Approve First Interim Financial Report](#), Fiscal Year 2014-15 (Joyce Shen)
- 14. [Fiscal Year 2013-14 Audit Report](#) (Debbie Fry)

PERSONNEL FUNCTIONS

Open Public Hearing

- 15. [Public Hearing: Disclosure of Financial Implications](#) of Memorandums of Understanding to Collective Bargaining Agreements with CSEA (Debbie Fry)

Close Public Hearing

INSTRUCTIONAL AND STUDENT FUNCTIONS

None.

XVI. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Superintendent Alyssa Lynch, CBO/HR Director Debbie Fry, the SVAE Principal, and SVCTE Program Director will have recent **significant** information to present to the Governing Board on topics not on the agenda. (3-Minute Limitation)

- 1. Oral Report: SVAE Principal Suzi Glass
- 2. Oral Report: SVCTE Director Marianne Cartan
- 3. Oral Report: CBO/HR Director Debbie Fry
- 4. Oral Report: MetroED Superintendent Alyssa Lynch

XVII. BOARD COMMENTS

(Daniel Bobay)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

XVIII. OTHER MEETINGS

Organizational Meeting, January 21, 2015	Closed Session	6:00 pm
	Open Session	7:00 pm

XIX. ADJOURNMENT

(Daniel Bobay)

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