

METROPOLITAN EDUCATION DISTRICT  
Governing Board Meeting  
June 27, 2007

Meeting Minutes

I. CALL TO ORDER/ROLL CALL

The open session of the regular meeting of the Governing Board of the Metropolitan Education District was called to order by President Grilli at 6:05 p.m., Room 810 at the Central County Occupational Center, 760 Hillsdale Avenue, San Jose, CA 95136.

All Members present, except when noted "absent".  
Cynthia Chang, Los Gatos-Saratoga Union High School District  
Ernie Dossa, Santa Clara Unified School District  
Richard Garcia, San Jose Unified School District  
Diane Gordon, Campbell Union High School District  
Marsha Grilli, Milpitas Unified School District  
J. Manuel Herrera, East Side Union High School District

II. COMMENTS FROM THE PUBLIC REGARDING CLOSED SESSION ITEMS

There were no comments.

III. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

A. Conference with Legal Counsel--Anticipated Litigation--Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9 (1 case)

IV. ADJOURN TO CLOSED SESSION

Time: 6:02 pm  
Location: CCOC, RM 810

V. REGULAR MEETING

Time: 7:02 p.m.  
Location: CCOC Auditorium

VI. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Member Diane Gordon.

VII. REPORT OF CLOSED SESSION ACTIONS

There were no actions taken in closed session.

VIII. ADOPT AGENDA

Motion to adopt agenda as written: M/Gordon, second/Chang, Vote/unanimous

IX. STUDENT REPORTS

- CCOC Student – there was no CCOC student report.
- MAEP Student  
A student from Marcia Holstrom's Advanced Genealogy class presented a collection of stories that were written in the Older Adult class. She talked about how amazing the stories are and how publishing the stories is a way

of preserving local history. The instructor has asked that the stories be returned when the Members have finished reading the collection. It was agreed by the Board that the collections will be returned to the August meeting.

X. SPECIAL ORDER OF BUSINESS

There were no special order of business items.

XI. PUBLIC PRESENTATIONS & REPORTS

A. Public Comments:

Alan Garofolo, Assistant Superintendent from East Side Union High School District asked if the item under Closed Session, "Anticipated Litigation" related to East Side. President Grilli stated that the litigation issue had nothing to do with East Side. Garofolo thanked her for the clarification.

XII. APPROVAL OF MINUTES

1. Action Item: Approval of Minutes of Regular Board Meeting, June 13, 2007.

Motion to approve the minutes as written: M/Gordon; S/Herrera; vote/unanimous.

XIII. CONSENT CALENDAR (ACTION)

Motion to approve the following Consent Calendar items \*2 through \*11: M/Garcia; S/Gordon; Vote/unanimous.

BUSINESS AND FINANCIAL FUNCTIONS

- \*2. Approved May Board Warrant Approval List
- \*3. Approved District Designated Official Signers for FY 2007-08
- \*4. Approved Amended Deferred Maintenance Five Year Plan
- \*5. Accepted Donations

PERSONNEL

- \*6. Approved CalWORKs-Bridge Representative Job Description

INSTRUCTIONAL AND STUDENT FUNCTIONS

- \*7. Approved Cosmetology Agreement with Trinh College
- \*8. Authorized the CCOC Director to sign and approve Work Experience Training Agreements
- \*9. Approved Memorandum of Understanding (MOU) with Santa Clara County Office of Education, Fremont Union High School District, Mountain View-Los Altos Union High School District and Palo Alto Unified School District for student enrollment at CCOC
- \*10. Approved Williams Uniform Complaint Procedures Report
- \*11. Approved Agreement with Co. of Santa Clara CalWORKs/Bridge Contract

XIV. INFORMATION ITEMS

- 12. Information Item: Stanford Alumni Consulting Team (ACT)/Final Report  
Superintendent Hay introduced the project manager, Bill Scillacci who introduced the Stanford Alumni Consulting team who were presenting the final report of their project findings. Paul Hay stated that their work was a pro-bono project as a result of an application made by MetroED through the Stanford Alumni Association.

Team Member Bryan Brown began the presentation with the history of their organization and gave a summary overview of the findings. Bill Scilacci reported on the board, superintendent, principal and counselor interviews. Alex Tennant made some recommendations for marketing strategies.

Discussion:

Member Garcia commented that to assign blame to anyone was not what this should have been about. Also, all parents are expecting their children to go to college and for CCOC to not tie in with how we can offer opportunities for those going to college would not behoove us. There is a large barrier between college vs. dropouts and these are pulling us in both directions.

Member Chang noted that the ACT findings that parents do not play an important role is not correct; parents play a very important role in the education decisions of their children.

Member Herrera said that he was looking forward to reading the entire report. He said that he appreciates the effort that went into the project and thanked the Stanford ACT for their gift and good work.

Member Grilli said that if the Board had had an opportunity to read the report prior to the meeting, they may have been better prepared to comment.

Bill Scilacci said that it is ACT's policy to return in one year to get a report on any actions taken.

Superintendent Hay said that Vocational Education is being re-tooled and is now referred to as Career Technical Education. Historically there have been two distinct paths – vocational vs. academic. Applied learning is missing on the academic side and academics have been missing on the vocational side. Integration of academics into the vocational curriculum is now being legislated. Much of what you have recommended is correct and much of it we are already working to change. We do appreciate your time, effort and recommendations. We currently have a management study that is being conducted by School Services of California. When that study is completed, the administrative staff will consider the recommendations of both SSC and ACT and return to the Governing Board with recommendations.

XV. ACTION ITEMS AND REPORTS  
BOARD AND ADMINISTRATIVE FUNCTIONS

13. Action Item: MetroED Vision Statements, Long Term Goals and Objectives

Motion to approve the MetroED Vision Statements, Long Term Goals and Objectives: M/Chang; S/Dossa; Vote/unanimous.

BUSINESS AND FINANCIAL FUNCTIONS

14. Action Item: Adopt Final 2007-08 Budgets

President Grilli opened the public hearing for adoption of the 2007-08 budget at 7:56pm, and with no public comments, closed the public hearing at 7:57pm.

PUBLIC HEARING OPEN TIME: 7:56

PUBLIC HEARING CLOSED: 7:57

Motion to approve adoption of the final 2007-2008 budgets: M/Herrera; S/Gordon; Vote/unanimous.

15. Action Item: Approval of MetroED/CCOC Career-Technical Education Plan; Authorization to Submit Eight Proposition 1D Grant Applications  
Pamela Watson, Director of Instruction and Accountability presented the Career Technical Education 1D grant applications. Member Chang thanked the committee and staff for putting the plan together.

Motion that the Governing Board approve the MetroED/CCOC Career Technical Education Plan and authorize the submission of eight Proposition 1D grant applications: M/Gordon; S/Dossa; Vote/unanimous.

16. Action Item: Adopt Resolution #12-06-27-07 Authorizing Designated Management Personnel to Sign Orders Drawn Upon the Funds of the District for the Fiscal Year 07-08

Motion that the Governing Board approve Resolution #12-06-27-07 authorizing the designated District employees to sign orders drawn upon the funds of the District effective July 1, 2007: M/Chang; S/Herrera Vote/unanimous. Roll call: 6 aye, 0 noes, 0 abstentions, 0 absences.

17. Action Item: Adopt Resolution #13-06-27-07 Authorizing (1) Budget Transfers and (2) Use of Unbudgeted Income for Fiscal Year 2007-08

Motion that the Governing Board adopt resolution #13-06-27-07 for the fiscal year 2007-08: M/Gordon; S/Chang; Vote/unanimous. Roll call: 6 aye, 0 noes, 0 abstentions, 0 absences.

18. Action Item: Adopt Resolution #14-06-27-07 Authorizing Designated Management Personnel to Sign Official Electronic Transfer Forms of the District for Fiscal Year 2007/08.

Motion that the Governing Board adopt Resolution #14-06-27-07 authorizing the specified individuals to sign all official electronic transfer forms on behalf of the District, effective July 1, 2007, and authorize the filing of said signatures with the County Controller's Office: M/Cheng; S/Gordon; Vote/unanimous. Roll call: 6 aye, 0 noes, 0 abstentions, 0 absences.

19. Action Item: Adopt Resolution #15-06-27-07 Authorizing the District to Purchase off Contracts Awarded by other Public Agencies

Motion that the Governing Board adopt Resolution #15-06-27-07 authorizing designated District officers to purchase commodities through contracts awarded by other agencies: M/Gordon; S/Cheng; Vote/unanimous. Roll call: 6 aye, 0 noes, 0 abstentions, 0 absences.

20. Action Item: Authorize District to submit a Deferred Maintenance Extreme Hardship Grant application with the State Office of Public School

Construction (OPSC) and State Allocation Board (SAB) for replacement of sanitary sewer lines on the CCOC campus

Motion that the Governing Board authorize the Superintendent to apply to the California Office of Public School Construction (OPSC) and State Allocation Board (SAB) for a Deferred Maintenance Extreme Hardship Grant for replacement of the existing sanitary sewer system at Central County Occupational Center's (CCOC) Hillsdale Campus: M/Herrera; S/Garcia; Vote/unanimous.

#### PERSONNEL FUNCTIONS

--None--

#### INSTRUCTIONAL AND STUDENT FUNCTIONS

--None--

#### XVI. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Oral Report: Superintendent Paul Hay presented topics to the Governing Board not on the agenda. Program Directors also provided oral reports relating to their programs.

Oral Report: CCOC Director, John Fox – no report

Oral Report: MAEP Director, Suzi Glass

Director Glass reported that there was an achievement ceremony on June 20 during the afternoon to recognize Medical Assistant completers, Office Skills completers and GED recipients. That same evening, the Adult High School Diploma graduation took place. Director Glass thanked Member Rich Garcia for acting as keynote speaker.

Oral Report: Superintendent, Paul Hay

#### Campus Projects:

Next week the paving project will begin and we are anticipating that it will be complete by July 6. The video security system will be installed between July 9 and August 15. The Fire Science/EMT classroom has new lighting and air conditioning.

501(c) (3) Foundation met this week. The Foundation holds the \$1.3 million endowment for HVAC and Electrical. New directors and officers: Pete Canton, Technical High, President; Marsha Cohen, Santa Clara Valley Water District, Vice President; Angelica Cruz, Santa Clara Valley Water District, Treasurer; Barbara Zeitman-Olsen, former Silicon Valley Alliance Executive Director, Secretary. Other members are Joe Muna, Baker Distributing; Rich Martinez, Job Corps, and Elizabeth Sills. We hope to add more members and are shooting for a 12-15 member board. Superintendent Hay said that he will keep the Board informed of the Foundation activities.

Schools – City Collaborative met this week at San Jose City Hall. Representatives on the Joint-Use committee are school superintendents, including Superintendent Hay, the Mayor's Office, and the City Manager's Office. They are interested in ESL, Parent Education, and Job Shadowing, which we will hear more about later.

Out of the Office: Hay informed the Board that he would be out of the office from July 4 through July 17. Dan Gilbertson will act as superintendent designee in his absence.

XVII. BOARD COMMENTS

Member Gordon: Said that in listening to all of the paving and sewer projects, that she wanted to be assured that paving won't in the future need to be torn up to replace a sewer. Superintendent Hay responded that Bartos (architect) has assured us that we will not need to do so.

Gordon said that graduation was wonderful and Richard Garcia "rocked".

Member Gordon has been working with the County Firefighters to establish a partnership to support the EMT/Fire Science class. She has been working with the Santa Clara Fire Chief, and she feels pretty confident that this will go. She has been told that politics require that San Jose be asked.

Member Chang: Wished everyone a good summer.

Member Grilli: She thanked everyone for all of the great work that was done this year. She agrees with others, that the graduation was wonderful.

Member Herrera: Herrera asked for an electronic copy of the ACT report.

Member Garcia expressed his appreciation of being able to speak at the adult high school diploma graduation. Garcia also requested an electronic copy of the ACT report.

XVIII. OTHER MEETINGS

Special Meeting with JPA Superintendents Executive Council			
Date to be determined		Open Session	12:00 pm
Regular Meeting,	August 22, 2007	Closed Session	6:00 pm
		Open Session	7:00 pm

XIX. ADJOURNMENT

Meeting adjourned by President Marsha Grilli at 7:25pm.

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Ernie Dossa, Clerk