



Meeting Date: Tuesday, October 18, 2022
Meeting Time: 3:00 – 4:30 PM
Meeting Location: [Via Zoom](#)

Meeting started at 3:05 PM

Attendees

Alyssa Lynch	Superintendent MetroED
Robert Bravo	Superintendent CUHSD
Glenn Vander Zee	Superintendent ESUHSD
Bill W. Sanderson	Superintendent LSGJHSD
Cheryl Jordan	Superintendent MUSD
Dr. Gary Waddell	Superintendent SCUSD
Stephen McMahon	Deputy Superintendent SJUSD
Albert Gonzalez	Board Member SCUSD
Dorothy Reconose	Chief Business Official MetroED
Kiran Grewal	Director of Educational Services MetroED
Ron Lebs	Former Chief Business Official MetroED

1. Introductions

Supt Lynch introduced the members present on the meeting screen. This is the first meeting for the 2022-23 school year of the JPA Superintendents. She went over the Agenda and asked for any comments, additions or deletions. None were voiced.

2. Approval of Minutes – Executive Council meeting [April 26, 2022](#)

Supt Robert Bravo motioned to approve minutes from the April 26, 2022, and Board Member Albert Gonzalez, SCUSD seconded. There was no Roll Call vote so the minutes will be brought back at the next meeting.

ACTION ITEM

3. Commercial Property Update – [Capitol Expressway Auto Mall Properties](#) – Ron Lebs

Ron Lebs gave a background on the four commercial parcels on Capitol Expressway Auto Mall. The four properties owned by MetroED are:

- McDonald’s
- Public Storage
- Premier Carwash

- Capitol Honda

MetroED staff is in the process of moving all tenants off the old leases with the old master leaseholder, Capitol Auto Plaza LLC, which went bankrupt. The District and property manager are working to have all new leases co-terminate in 2047, 30 years from 2017, the year the original leases expired.

Article 6.3 of the JPA requires the District secure “unanimous approval of the Participating Districts” to “sell, lease, or otherwise encumber existing real property owned by the Education District.” Additionally, Executive Council has requested that any new leases, or extensions to leases, be secured with “clean” leases solely between MetroED and the tenant without any reference to the past owner partnership.

Current Considerations: Representatives from McDonald’s and MetroED reached tentative agreement on a new lease in early April 2022. Amended and Restated Ground Lease were presented to the Executive Council on April 26, 2022, with the intent of having each JPA Member District review the document prior to the Executive Council taking action to send the document to the respective JPA Member District School Boards for Approval as required by Article 6.3 of the JPA.

Next step: Executive Council to take action to forward the lease to the JPA member district for individual governing board approval. Once approved by the JPA member district governing boards, districts to forward signature page to MetroED. Once all six JPA signatures have been received by MetroED, The MetroED Board can take action to approve the lease.

There was a motion to approve the Amended and Restated Lease with McDonald’s and authorize sending it to the Member Districts’ governing boards for approval by rollcall vote:

Supt Bravo	- Yes
Supt Vander Zee	- Yes
Supt Sanderson	- Yes
Supt Jordan	- Yes
Deputy Supt McMahon	- Yes
Supt Waddell	- Yes

Motion passed.

Ron Lebs thanked the members and send they should be receiving from MetroED Superintendent’s office a copy of the lease and proposed agenda item wording.

INFORMATION ITEMS

4. Enrollment Update and JPA Reports – Alyssa Lynch

Supt Lynch gave an enrollment update for overall JPA enrollment as well as individual district enrollment. The third set of reports showed enrollment by high school.

Supt Jordan asked for clarification process to charge districts for the overage. Dorothy Reconose explained the process showing a chart showing which districts were over and which

districts were under the allotted enrollment. Districts will be charged on overage based on overall enrollment of all six districts per Master Business Agreement.

5. [MetroED CTEIG Grant Submitted](#) – Dorothy Reconose

Supt Lynch announced that the signature pages of the CTEIG will be going out to the five JPA Districts (Campbell does not pass through their CTEIG funds). It can be electronically signed and returned to MetroED.

6. [Summer Career Exploration Program](#) – Alyssa Lynch

Superintendent Lynch reported on the successful Summer Career Exploration Program that was held for incoming 9th – 12th grade students this last June. Eighty-four students participated and MetroED plans to expand this program this next summer.

7. 2022-23 New Course Offerings – Alyssa Lynch

MetroED will be opening two new offerings in Fall 2023: [Nursing Assistant](#) and [Electric Vehicles](#) (which will replace Automotive Services). The new electric vehicles arrived today. This is due to the grant support (\$250,000) from Supervisor Joe Simitian's office.

DISCUSSION ITEMS

8. [Joint Powers Agreement](#) & MOU's Outside/Districts

Supt Lynch reported that since COVID, MetroED has been conducting large numbers of tours of the facilities/programs. There has been some interest from SCCOE as well as other districts; such as, Mountain View to join the JPA. We currently have MOUs with Districts who want to send their students to SVCTE and we charge them 10% more than the participating districts.

The following concerns were voiced:

Supt Vander Zee: There would seem to be a financial and programmatic impact with adding additional districts

Supt Bravo: How would it affect the percentages of property owned? How would a new district figure into the percentages?

Supt Lynch reported on the percentage of each of the Districts.

Supt Jordan: greatly appreciated Supt Lynch's continued determination to find additional funding for the center. Asked about the difference between JPA member and MOU. She would like to see it further discussed.

Supt Lynch: answered that the JPA members get priority on class seats. The districts with a MOU will get remaining seats.

Deputy Supt McMahon: It would be less complicated to just keep the other districts outside the JPA on MOUs. You can always add available seats to the program but will have the risk of overstaffing.

9. [Process for updating the JPA](#)

Supt Sanderson stated that there are clearly some updates in the language and names to be updated in the current JPA.

Supt Vander Zee felt we should hold off asking additional districts or SCCOE but agreed to look at updating the language.

Supt Jordan agreed to look at updates to JPA which includes the language about additional agencies joining the JPA

10. Proposed After School Program – Kiran Grewal

[Extended Learning for Grades 10-12 Spring 2023](#)

Director Grewal explained the Extended Learning Program proposed for the Spring 2023 for JPA member students. We are currently working on transportation.

Deputy Supt McMahon asked how the program was being offered with no revenue and the cost of transportation.

Supt Lynch reported that MetroED was in process of writing grants for this type of offering and that the general fund ending balance would fund this pilot program. The Superintendents had asked us to spend down the ending balance in the past. MetroED felt this was a way to offer credit recovery options for the students.

Supt Vander Zee would like to see grant monies looked into for these programs. Consideration given to lower the price per students in regular program with these funds.

There was concern about filling the classes. What would be done if the class didn't have enough students to run it? What would be done to assist students (especially seniors) to get into another class? Counseling would have to play a role in this process.

Director Grewal reported that students would sign up with one, two and maybe three choices which would help with the process.

Deputy Supt McMahon wanted to know what was in it for the teachers.

The offering of this program will be discussed at the Instructional Council meeting on Thursday.

Future Meetings:

Executive Council Meetings

- January 24, 2023 2:00-3:30 PM
- April 25, 2023 2:00-3:30 PM

Instructional Council Meetings

- October 20, 2022
- January 26, 2023
- April 27, 2023

Meeting adjourned 4:00PM