



METROPOLITAN EDUCATION DISTRICT
 760 Hillsdale Avenue
 San Jose, California 95136

April 21, 2010

Governing Board Meeting Agenda

If you would like to address the Board on any item on this agenda, please complete the **Request of Visitors** form located near the entrance of the meeting room and hand it to the Superintendent. On the form, please list the agenda item(s) you would like to speak to. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes. Those speaking on items **not** on the agenda will be recognized by the Chair under **Public Comments**. The Board shall limit the total time for public input on each item to 20 minutes (BB 9323).

Special Accommodations

Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.

This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: www.metroed.net

REGULAR MEETING

Date: April 21, 2010
 Time: 7:00 p.m.

LOCATION

CCOC Auditorium
 760 Hillsdale Ave.,
 San Jose, CA 95136

- I. **CALL TO ORDER/ROLL CALL** (Frank Biehl)
 - Frank Biehl
 - Cynthia Chang
 - Diane Gordon
 - Jim Canova
 - Richard Garcia
 - Marsha Grilli
- II. **PLEDGE OF ALLEGIANCE** (Frank Biehl)
- III. **ADOPT AGENDA** (Frank Biehl)
- IV. **RECOGNITIONS** (Frank Biehl)
 - A. Acknowledgement of Visitors
 - B. Acknowledgement of Honors and Awards
 - Recognition of Individuals who have "Raised the Bar!" (Nine)
- V. **STUDENT REPORTS** (Frank Biehl)
 - A. CCOC Student
 - B. MAEP Student
- VI. **SPECIAL ORDER OF BUSINESS** (Paul Hay)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

VII. PUBLIC COMMENTS

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

VIII. APPROVAL OF MINUTES

(Frank Biehl)

1. Action Item: [Approval of Minutes](#) of Regular Board Meeting on March 10, 2010.

IX. CONSENT CALENDAR (ACTION)

All matters listed under the Consent Calendar and marked with an *asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items *2 through *11.

BUSINESS AND FINANCIAL FUNCTIONS

- *2. Consent Item: [Approve Monthly Warrant Approval List \(Daniel Gilbertson\)](#)

Recommendation: That the Governing Board approve the following warrant registers: #62005524-#62005551, dated March 2, 2010; #62005552-#62005603, dated March 4, 2010; #62005604-#62005611, dated March 8, 2010; #62005612-#62005656, dated March 15, 2010; #62005657, dated March 17, 2010; #62005658-#62005731, dated March 18, 2010; #62005732-#62005754, dated March 19, 2010; #62005755-#62005765, dated March 22, 2010; #62005766-#62005803, dated March 23, 2010; #62005804, dated March 25, 2010; #62005805-#62005860, dated March 26, 2010; #62005861-#62005892, dated March 30, 2010; #62005893, dated March 31, 2010.

- *3. Consent Item: [GASB Valuation Services Contract \(Keiko Mizuno\)](#)

Recommendation: That the Governing Board approve the agreement with North Bay Pensions.

- *4. Consent Item: [Armored Transportation Services Agreement \(Keiko Mizuno\)](#)

Recommendation: That the Governing Board approve the agreement with Garda.

- *5. Consent Item: [Authorization to Bid for Printing Services: 2010-2011 Schedule of Classes \(Keiko Mizuno\)](#)

Recommendation: That the Governing Board authorize the call for bids for the printing services of the 2010-2011 Schedule of Classes, award the bid to the lowest responsible bidder, and bring the bid award result to the Board for approval confirmation on June 9, 2010.

- *6. Consent Item: [Approve Grant Writer \(Paul Hay\)](#)

Recommendation: That the Governing Board approve the Independent Contractor Agreement with Ellen S. Welt.

PERSONNEL FUNCTIONS

--None--

INSTRUCTIONAL AND STUDENT FUNCTIONS

- *7. **Consent Item:** [Williams Uniform Complaint](#) Procedures Report (Daniel Gilbertson)

Recommendation: That the Governing Board approve the quarterly report on the Williams Uniform Complaint Procedures.

- *8. **Consent Item:** [Approve Agreement](#) with the California Field Ironworkers Apprenticeship Training and Journeyman Retraining Fund (John Fox)

Recommendation: That the Governing Board approve the agreement with the California Field Ironworkers Apprenticeship Training and Journeyman Retraining Fund.

- *9. **Consent Item:** [2010-2011 Draft School Calendar](#) (Daniel Gilbertson)

Recommendation: That the Governing Board approve the school calendar for MetroED for the 2010-2011 school year.

- *10. **Consent Item:** [ROCP Course Review & Recertification](#) (John Fox)

Recommendation: That the Governing Board review the information regarding the following ROCP courses: Auto Body Repair & Refinishing; Auto Transmissions; Clinical Unit Secretary/Ward Clerk; Introduction to PCs; Keyboarding/Word; Medical Assistant, Back Office; Medical Assistant, Front Office; Medical Assistant Terminology; Microsoft Office XP; and Precision Machining.

- *11. **Consent Item:** [Community Classroom Agreements](#) (John Fox)

Recommendation: That the Governing Board approve the agreements to provide on-the-job clinical training to CCOC medical students.

END OF CONSENT ITEMS

X. INFORMATION ITEMS

12. **Information Item:** [Update on Adult Education Program](#) Take-Back by CUHSD (Paul Hay)

Recommendation: That the Governing Board consider the information update on the adult education program take-back by CUSHD.

13. **Information Item:** [Executive Council Meeting Update](#) (Paul Hay)

Recommendation: That the Governing Board consider the Executive Council Meeting Update information.

END OF INFORMATION ITEMS

XI. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

14. **Action Item:** [Annual Board Retreat](#) (Frank Biehl)

Recommendation: That the Governing Board set the date of the annual board retreat for Tuesday, July 6 at 9:00 a.m. at 760 Hillsdale Avenue, San Jose, Building 400, Room 406 and provide direction to the Superintendent on any additional agenda items to be included.

BUSINESS AND FINANCIAL FUNCTIONS

15. **Action Item:** [ROCP Funding Model 2010-11](#) (Paul Hay)

Recommendation: That the Governing Board approve the new ROCP Funding Model as defined in Appendix B-ROCP Funding Model.

16. **Action Item:** [Monthly Budget Update](#) (Keiko Mizuno)

Recommendation: That the Governing Board approve the budget changed included in the Monthly Budget Update for the period ended 3/31/2010.

17. **Action Item:** [Adopt Resolution #11-04-21-10](#); Authorization of Temporary Borrowing between Funds (Keiko Mizuno)

Recommendation: That the Governing Board adopt resolution #11-04-21-10, Authorization of Temporary Borrowing between Funds, for the 2010-2011 year.

18. **Action Item:** [Adopt Resolution #12-04-21-10](#); Authorization of Temporary Transfers between District's Accounts by County Treasurer for Fiscal Year 2010-2011 (Keiko Mizuno)

Recommendation: That the Governing Board adopt resolution #12-04-21-10 for the fiscal year 2010-2011.

19. **Action Item:** [Adopt Resolution #13-04-21-10](#); Authorization of Temporary Loans from County Investment Pool for Fiscal Year 2010-2011 (Keiko Mizuno)

Recommendation: That the Governing Board adopt resolution #11-04-21-10 for the fiscal year 2010-2011.

20. **Action Item:** [Approve Agreement for Special Services](#) with School Services of California to develop a direct charge allocation model for MetroED overhead costs. (School Services of California-\$10,000) (Daniel Gilbertson)

Recommendation: That the Governing Board approve the agreement for Special Services with School Services of California.

21. **Action Item:** [Approve MC Village Relocatable Classroom Change Order #1](#) (Enviroplex, Inc.-\$6,326.97) (Daniel Gilbertson)

Recommendation: That the Governing Board approve Change Order #1 with Enviroplex in the amount of \$6,326.97.

22. **Action Item:** [Approve Change Orders 2 & 3](#), CCOC Building 300 Building Arts Project (Coulter Construction, Inc.-\$16,638.05 & \$44,408.30) (Daniel Gilbertson)

Recommendation: That the Governing Board approve Change Orders #002 in the amount of \$16,638.05 and #003 in the amount of \$44,408.30 between MetroED and Coulter Construction.

23. **Action Item:** [Approve Agreement for roof repairs](#), CCOC Building Arts Project (Best Contracting Services-\$29,375) (Daniel Gilbertson)

Recommendation: That the Governing Board approve the agreement with Best Contracting Services in the amount of \$29,375 for roofing repairs.

24. **Action Item:** [Adopt 2010 MetroED Safety Plan](#) (Daniel Gilbertson)

Recommendation: That the Governing Board review and adopt the 2010 MetroED Safety Plan.

PERSONNEL FUNCTIONS

25. **Action Item:** [Adopt Resolution #09-04-21-10](#), Classified Employee Week, May 16-22, 2010 (Daniel Gilbertson)

Recommendation: That the Governing Board approve Resolution #09-04-21-10, and proclaim May 16-22, 2010 as Classified Employee Week.

26. **Action Item:** [Adopt Resolution #10-04-21-10](#), National Teacher Appreciation Week, May 3-7, 2010 (Daniel Gilbertson)

Recommendation: That the Governing Board approve Resolution #10-04-21-10, and proclaim May 3-7, 2010 as National Teacher Appreciation Week and further proclaim May 12, 2010, as California Day of the Teacher.

27. **Action Item:** [Public Hearing: Disclosure of Financial Implications of Collective Bargaining Agreements with CTA employees](#) (Keiko Mizuno)

Public Hearing Open

Recommendation: That the Governing Board hold a public hearing and disclose the cost of the proposed settlement with the CCOA Teachers Association (CTA) as required by AB 1200.

Public Hearing Closed

28. **Action Item:** [Ratification of the CTA Agreement](#) for 2008-09 (Daniel Gilbertson)

Recommendation: That the Governing Board approve the CTA tentative agreement and authorize the Superintendent to take any necessary actions.

INSTRUCTIONAL AND STUDENT FUNCTIONS

--None--

XII. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Superintendent Paul Hay and the MAEP and CCOC Program Directors will have recent **significant** information to present to the Governing Board on topics not on the agenda.

- Oral Report: CCOC Director John Fox
- Oral Report: MAEP Director Sylvia Karp
- Oral Report: CBO, Daniel Gilbertson
- Oral Report: MetroED Superintendent Paul Hay

XIII. BOARD COMMENTS

(Frank Biehl)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

XIV. OTHER MEETINGS

Regular Meeting, May 12, 2010

Closed Session
Open Session

6:00 pm
7:00 pm

XV. ADJOURNMENT

(Frank Biehl)

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