



**METROPOLITAN EDUCATION DISTRICT**  
**760 Hillsdale Avenue**  
**San Jose, California 95136**

**May 13, 2015**

**Governing Board Meeting Agenda**

If you would like to address the Board on any item on this agenda, please complete the **Request of Visitors** form located near the entrance of the meeting room and hand it to the Superintendent. On the form, please list the agenda item(s) you would like to speak to. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes. Those speaking on items **not** on the agenda will be recognized by the Chair under **Public Comments**. The Board shall limit the total time for public input on each item to 20 minutes (BB 9323).

**Special Accommodations**

*Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.*

*MetroED Governing Board Meetings are tape recorded (audio only).*

*This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: [www.metroed.net](http://www.metroed.net)*

**REGULAR MEETING**

Date: May 13, 2015  
 Time: 6:00 p.m.

**LOCATION**

Silicon Valley Career Technical Education (SVCTE) Auditorium  
 Building #200  
 760 Hillsdale Avenue  
 San Jose, CA 95136

**I. CALL TO ORDER/ROLL CALL**

(Matthew Dean)

<b>Daniel Bobay</b> , Milpitas USD _____	<b>Cynthia Chang</b> , Los Gatos-Saratoga Joint UHSD _____
<b>Jim Canova</b> , Santa Clara USD _____	<b>Matthew Dean</b> , Campbell Union HSD _____
<b>Teresa Castellanos</b> , San Jose USD _____	<b>Lan Nguyen</b> , East Side Union HSD _____

**II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS**

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

- A. Conference with Labor Negotiator Pursuant to Government Code: 54957.6(f)
  - District Negotiator
    - Anne Welsh-Treglia
  - Employee Organizations
    - AFT, CSEA, CTA, and Unrepresented Employees
- B. Conference with Legal Counsel – Existing Litigation: Paragraph (1) of subdivision (d) of Section 54956.9  
 Name of case: OAH Case Number 2015040012
- C. Personnel Matters Pursuant to Government Code 54957
  - Public Employee Discipline/Dismissal/Release/Reassignment
  - Layoffs/Leaves of Absence/Resignation
  - Personnel Assignment Orders
- D. Conference with Legal Counsel-Existing Litigation: Paragraph (1) of subdivision (d) of Section 54956.9. Name of Case: EEOC Charge No. 556-2015-00358.

- E. Conference with Legal Counsel-Existing Litigation: Paragraph (1) of subdivision (d) of Section 54956.9. Name of Case: EEOC Charge No. 556-2015-00354.
- F. Conference with Legal Counsel-Existing Litigation: Paragraph (1) of subdivision (d) of Section 54956.9. Name of Case: PERB Charge No. SF-CE-3119-E.
- G. Conference with Legal Counsel-Anticipated Litigation: Significant exposure to litigation pursuant to paragraph (2) subdivision (d) of Section 54956.9: 1 Potential Case
- H. Superintendent's Evaluation: Pursuant Government Code: 54957

**III. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS**

*Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.*

**IV. ADJOURN TO CLOSED SESSION**

**Time: 6:02 p.m.**  
**Location: SVCTE, Room #819**

**V. REGULAR MEETING  
 Reconvene from Closed Session**

**Time: 7:00 p.m.**  
**Location: SVCTE Auditorium  
 Building #200**

**VI. REPORT OF CLOSED SESSION ACTIONS** (Matthew Dean)

**VII. PLEDGE OF ALLEGIANCE** (Student)

**VIII. ADOPT AGENDA** (Matthew Dean)

**IX. RECOGNITIONS** (Matthew Dean)

- A. Acknowledgement of Visitors
- B. Acknowledgement of Honors and Awards
  - Recognition of Years of Service
  - Recognition of Retirements

**X. PUBLIC COMMENTS**

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**XI. STUDENT REPORTS** (5-Minute Limitation) (Matthew Dean)

- A. Silicon Valley Adult Education (SVAE) Student
- B. Silicon Valley Career Technical Education (SVCTE) Student

**XII. SILICON VALLEY CTE FEATURED PROGRAM** (15-Minute Limitation) (Phil Gonzalez)

- A. Fire Science / First Responder

**XIII. SPECIAL ORDER OF BUSINESS**

(Alyssa Lynch)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

**XIV. CONSENT / ACTION CALENDAR (ACTION)**

All matters listed under the Consent/Action Calendar and marked with an **\*asterisk** are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

- \*1. [Approve](#) Minutes from the Regular Board Meeting of April 15, 2015

**BUSINESS AND FINANCIAL FUNCTIONS**

- \*2. [Approve](#) April Warrants Approval List (Marie dela Cruz)
- \*3. [Approve](#) Donations Offered to District (Marie dela Cruz)
- \*4. [Approve](#) Second Interim Report Positive Certification Letter (Marie dela Cruz)

**PERSONNEL FUNCTIONS**

- \*5. [Approve](#) Organization of Staff for 2014-2015 (Anne Welsh-Treglia)
- \*6. [Approve](#) Personnel Assignment Orders #2015-12 (Anne Welsh-Treglia)

**INSTRUCTIONAL AND STUDENT FUNCTIONS**

- \*7. [Approval](#) to Offer a New Course at Silicon Valley Career Technical Education: Pharmacy Technology (Marianne Cartan)
- \*8. [Approve](#) Medical Apprenticeship Agreement SVAE (Suzi Glass)
- \*9. [Approval](#) of Out-of-State Travel for SkillsUSA Students (Mike Cortese / Marianne Cartan)

**Recommendation: It is recommended the Governing Board approve Consent Calendar items \*1 through \*9.**

**MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_ DISCUSSION VOTE: \_\_\_\_\_**

**XV. INFORMATION ITEMS/DISCUSSION ITEMS**

- 10. [WASC](#) Visiting Committee Report (Marianne Cartan)
  - Teacher Leaders: Gina Fleming, Alice Rodriguez, and Michelle Sugden
  - WASC Coordinator: Sharon Brown
- 11. [Legislative](#) Update (Alyssa Lynch)

**XVI. ACTION ITEMS AND REPORTS**

**BOARD AND ADMINISTRATIVE FUNCTIONS**

None.

**BUSINESS AND FINANCIAL FUNCTIONS**

None.

**PERSONNEL FUNCTIONS**

None.

**INSTRUCTIONAL AND STUDENT FUNCTIONS**

None.

**XVII. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS**

Superintendent Alyssa Lynch, the SVAE Principal, and SVCTE Program Director will have recent **significant** information to present to the Governing Board on topics not on the agenda. (3-Minute Limitation)

1. Oral Report: SVAE Principal Suzi Glass
2. Oral Report: SVCTE Director Marianne Cartan
3. Oral Report: MetroED CBO Marie dela Cruz
4. Oral Report: MetroED Superintendent Alyssa Lynch

**XVIII. BOARD COMMENTS**

(Matthew Dean)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

**XIX. OTHER MEETINGS**

Regular Board Meeting: June 10, 2015	Closed Session	6:00 pm
	Open Session	7:00 pm

**XX. ADJOURNMENT**

(Matthew Dean)

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