



METROPOLITAN EDUCATION DISTRICT

760 Hillsdale Avenue
San Jose, California 95136

November 12, 2014

Governing Board Meeting Agenda

If you would like to address the Board on any item on this agenda, please complete the **Request of Visitors** form located near the entrance of the meeting room and hand it to the Superintendent. On the form, please list the agenda item(s) you would like to speak to. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes. Those speaking on items **not** on the agenda will be recognized by the Chair under **Public Comments**. The Board shall limit the total time for public input on each item to 20 minutes (BB 9323).

Special Accommodations

Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.

MetroED Governing Board Meetings are tape recorded (audio only).

This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: www.metroed.net

REGULAR MEETING

Date: November 12, 2014

Time: 6:00 p.m.

LOCATION

Silicon Valley Career Technical
Education (SVCTE) Auditorium
760 Hillsdale Avenue
San Jose, CA 95136

I. CALL TO ORDER/ROLL CALL

(Daniel Bobay)

Daniel Bobay _____

Matthew Dean _____

Jim Canova _____

Richard Garcia _____

Cynthia Chang _____

Lan Nguyen _____

II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

A. Conference with Labor Negotiator Pursuant to Government Code: 54957.6(f)

District Negotiator

- Debbie Fry
- Alyssa Lynch

Employee Organizations

- AFT, CSEA, CTA, Unrepresented Employees

B. Personnel Assignment Order #2015-05

- PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT
(Executive session authorized by Government Code section 54957 (b)(1))
Employment and /or Re-employment of staff in the following classifications or
titles: Certificated (Probationary/Intern), Extra Duty Assignments, CaWORKs
Site Rep, Chief Business Officer, HR Director, SVCTE Instructor, SVAE GED
Prep Instructor, Para Educator, Temporary Payroll Specialist

- C. Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: (Two cases)

III. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to two minutes for individuals or five minutes for a group.

- IV. **ADJOURN TO CLOSED SESSION** **Time: 6:02 p.m.**
- V. **REGULAR MEETING** **Location: SVCTE, RM 819**
Reconvene from Closed Session **Time: 7:00 p.m.**
Location: SVCTE Auditorium
- VI. **REPORT OF CLOSED SESSION ACTIONS** (Daniel Bobay)
- VII. **PLEDGE OF ALLEGIANCE** (Daniel Bobay)
- VIII. **ADOPT AGENDA** (Daniel Bobay)
- IX. **PUBLIC COMMENTS**

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- X. **STUDENT REPORTS** (5 Minute limitation) (Daniel Bobay)
 - A. Silicon Valley Career Technical Education (SVCTE) Student
 - B. Silicon Valley Adult Education (SVAE) Student
- XI. **SILICON VALLEY CTE FEATURED PROGRAM** (15 Minute limitation) (Marianne Cartan)
 - A. Dental Assisting

- XII. **SPECIAL ORDER OF BUSINESS** (Alyssa Lynch)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

- XIII. **CONSENT/ACTION CALENDAR (ACTION)**
All matters listed under the Consent/Action Calendar and marked with an *asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

- *1. [Approve Minutes](#) from the Regular Board Meeting of October 8, 2014.

BUSINESS AND FINANCIAL FUNCTIONS

- *2. [Approve October](#) Warrants Approval List (Joyce Shen)
- *3. [Approve Monthly](#) Financial Update for the period ended October 31, 2014 (Joyce Shen)
- *4. [Approve Surplus](#) Items (Joyce Shen)
- *5. [Approve Governmental](#) Accounting Standards Board (GASB) Actuarial Study as of July 1, 2013 (Joyce Shen)
- *6. [Award Bid](#) for SVCTE Building 200/600 Renovations to Southland Construction Management, Inc. (\$253,032) (Scott Hall)
- *7. [Approve Burlington](#) English System Purchase (Suzi Glass)
- *8. [Approve Agreement](#) with Independent Contractor, Roy Blitzer: \$3,000. (Debbie Fry)
- *9. [Approve Agreement](#) with Independent Contractor, Amanda Johnston, Grant Writer: \$36,000 (Jodi Edwards-Wright)
- *10. [Approve Agreement](#) with Silicon Valley Business Journal: \$51,490. (Debbie Fry)
- *11. [Approve Agreement](#) with Independent Contractor, Jim Stoch, Business Partner Liaison, \$20,000. (Debbie Fry)
- *12. [Adopt Resolution](#) #03-11-12-14 on Local Reserves Cap (Debbie Fry)

PERSONNEL FUNCTIONS

- *13. [Approve Revised](#) Salary Schedule for Certificated Counselor (Unrepresented) and New CTA Annual Stipends Salary Schedule for Fiscal Year 2014-15 (Debbie Fry)

INSTRUCTIONAL AND STUDENT FUNCTIONS

- *14. [Approve Out-of-State](#) Travel (Marianne Cartan)

Recommendation: It is recommended the Governing Board approve Consent Calendar items *1 through *14.

MOTION: _____ SECONDED: _____ DISCUSSION VOTE: _____

XIV. INFORMATION ITEMS/DISCUSSION ITEMS

- 15. [ParentLink](#) Presentation (Jodi Edwards-Wright)
- 16. [Veterans](#) Career Technical Training Initiative (Alyssa Lynch)
- 17. [First Reading:](#) Board Policies; Tri-Annual Update (Alyssa Lynch)
- 18. [New MetroED](#) Student Success Videos (Alyssa Lynch)

XV. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

19. [Approve Biennial](#) Review of Board Bylaw 9270 (Alyssa Lynch)

BUSINESS AND FINANCIAL FUNCTIONS

None.

PERSONNEL FUNCTIONS

None.

INSTRUCTIONAL AND STUDENT FUNCTIONS

20. [Approve Williams](#) Textbook Report for Silicon Valley Adult Education (Jodi Edwards-Wright)

XVI. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Superintendent Alyssa Lynch, CBO Debbie Fry, the SVAE Principal and SVCTE Program Director will have recent **significant** information to present to the Governing Board on topics not on the agenda. (3 Minute limitation)

1. Oral Report: SVAE Principal Suzi Glass
2. Oral Report: SVCTE Director Marianne Cartan
3. Oral Report: MetroED CBO Debbie Fry
4. Oral Report: MetroED Superintendent Alyssa Lynch

XVII. BOARD COMMENTS

(Daniel Bobay)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

XVIII. OTHER MEETINGS

Regular Meeting, December 10, 2014

Closed Session
Open Session

6:00 pm
7:00 pm

XIX. ADJOURNMENT

(Daniel Bobay)

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