



METROPOLITAN EDUCATION DISTRICT
 760 Hillsdale Avenue
 San Jose, California 95136

August 27, 2008
Governing Board Meeting Agenda

Special Accommodations

Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.

A full copy of the agenda and approved minutes of Board meetings may be viewed and printed from the Internet: www.metroed.net and is also available in the Superintendent's Office, 760 Hillsdale Ave, Bldg. 400, San Jose

REGULAR MEETING

Date: August 27, 2008
 Time: 7:00 p.m.

LOCATION

CCOC Auditorium
 760 Hillsdale Ave.
 San Jose, CA 95136

I. CALL TO ORDER/ROLL CALL (Diane Gordon)

Frank Biehl
 Ernie Dossa
 Marsha Grilli

Cynthia Chang
 Richard Garcia
 Diane Gordon

II. PLEDGE OF ALLEGIANCE (Diane Gordon)

III. REPORT OF CLOSED SESSION ACTIONS (Diane Gordon)

IV. ADOPT AGENDA (Diane Gordon)

V. RECOGNITIONS (Diane Gordon)

- A. Acknowledgement of Visitors
- B. Acknowledgement of Honors and Awards

VI. STUDENT REPORTS (Diane Gordon)

- A. CCOC Student
- B. MAEP Student

VII. SPECIAL ORDER OF BUSINESS (Paul Hay)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

VIII. PUBLIC COMMENTS

This portion of the Agenda provides an opportunity for members of the public to directly address the Governing Board on any item of interest to the public; however, provisions of the Brown Act (Gov't Code 54954.2(a) and .3) preclude any action being taken on any item not appearing on the posted agenda for action. Items on the agenda may be addressed during this portion or during the Board's consideration of the item. Time limits allocated to public testimony are 2 minutes for individuals and 5 minutes for organizations.

IX. APPROVAL OF MINUTES

(Diane Gordon)

1. Action Item: [Approval of Minutes](#) of Regular Board Meeting, June 25, 2008.

X. CONSENT CALENDAR (ACTION)

All matters listed under the Consent Calendar and marked with an *asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items *2 through *16

BUSINESS AND FINANCIAL FUNCTIONS

- *2. Consent Item: [Approve June Warrant](#) Approval List (Paul Hay)

Recommendation: That the Governing Board approve the following warrant registers: #20177128-#20177183, dated June 16, 2008; #20179283-#20179356, dated June 19, 2008; #20181142-#20181186, dated June 24, 2008; #20182151, dated June 25, 2008; #20182878-#20182967, dated June 26, 2008; #20184352-#20184408, dated June 27, 2008.

- *3. Consent Item: [Approve July Warrant](#) Approval List (Paul Hay)

Recommendation: That the Governing Board approve the following warrant registers: #20185821-#20185833, dated July 2, 2008; #20186583-#20186603, dated July 8, 2008; #20188433, #20188468, dated July 15, 2008; #20189502-#20189532, dated July 17, 2008; #20191351-#20191423, dated July 24, 2008, #20192439-#20192471, dated July 29, 2008.

- *4. Consent Item: [Approve Agreement](#) to Provide Legal Services (Paul Hay)

Recommendation: That the Governing Board approve the agreement between Metropolitan Education District and Burke, Williams & Sorensen.

- *5. Consent Item: [Approve Independent Contractor Agreement for Facilitator Services \(Paul Watters-\\$6,000\)](#) (Paul Hay)

Recommendation: That the Governing Board approve the Independent Contractor agreement between Mr. Watters and MetroED.

- *6. Consent Item: [Approve District Technology Plan](#) (Bob Beaulieu)

Recommendation: That the Governing Board approve the District Technology Plan from July 1, 2008 through June 30, 2013.

- *7. Information Item: [Responses to 2008 School Services Management Study](#) (Paul Hay)

Recommendation: That the Governing Board review the response to the 2008 School Services Management Study.

- *8. **Information Item:** [2008-09 Annual Budget](#), Approval by County Office of Education (Paul Hay)

Recommendation: That the Governing Board review the County Superintendent's letter of budget approval.

PERSONNEL FUNCTIONS

- *9. **Consent Item:** [Approve Revised Job Description](#) for Program Coordinator Position and Approve New Administrative Job Description for Business Partnership Coordinator (Grant Funded) (Dan Gilbertson)

Recommendation: That the Governing Board approve the revised administrative Program Coordinator job description and the new administrative Business Partnership Coordinator job description.

- *10. **Consent Item:** [Approve Revised CSEA](#) Job Description (Dan Gilbertson)

Recommendation: That the Governing Board approve the revised CSEA Job Description for Network Specialist.

- *11. **Consent Item:** [Administrative Personnel](#) (Dan Gilbertson)

Recommendation: That the Governing Board approve the three regular elections.

- *12. **Consent Item:** [Classified Personnel](#) (Dan Gilbertson)

Recommendation: That the Governing Board approve the regular elections, the assignment transfers, the reclassification, and the retirement election.

INSTRUCTIONAL AND STUDENT FUNCTIONS

- *13. **Consent Item:** [Approve Memorandum of Understanding](#) (MOU) with Santa Clara County Office of Education, Fremont Union High School District, Mountain View-Los Altos Union High School District, and Palo Alto Unified School District for student enrollment at CCOC (John Fox)

Recommendation: That the Governing Board approve the 2008-09 Memorandum of Understanding with the Santa Clara County Office of Education, Fremont Union High School District, Mountain View-Los Altos Union High School District, and Palo Alto Unified School District for student enrollment at CCOC.

- *14. **Consent Item:** [Course Change](#)—Fire Science/First Responder (John Fox)

Recommendation: That the Governing Board approve the course change to Fire Science/First Responder for the 2008-09 school year.

- *15. **Consent Item:** [Community Classroom Agreements](#) (John Fox)

Recommendation: That the Governing Board approve the agreement to provide on-the-job clinical training to CCOC medical students.

- *16. **Consent Item: [Williams Uniform Complaint Procedures](#) Report (Pam Watson)**

Recommendation: That the Governing Board approve the quarterly report on the Williams Uniform Complaint Procedures.

END OF CONSENT ITEMS

XI. INFORMATION ITEMS

17. **Information Item: [Hillsdale Campus Construction](#) Projects Update (Paul Hay)**

Recommendation: That the Governing Board review the update on the Hillsdale campus construction projects.

18. **Information Item: [Final Attendance](#) (ADA) Report for 2007-08 (Paul Hay)**

Recommendation: That the Governing Board review the 2007-08 Final (ADA) Attendance Report.

END OF INFORMATION ITEMS

XII. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

19. **Action Item: [Approve MetroED Vision Statements](#), Long Term Goals and Objectives for 2008-09 (Pam Watson)**

Recommendation: That the Governing Board approve the 2008-09 Long Term Goals and Objectives.

20. **Action Item: [CSBA Nomination](#) for Asian/Pacific & Hispanic Directors-at-Large (Paul Hay)**

Recommendation: That the Governing Board make one or more nominations, or choose not to nominate anyone for the CSBA Director-at-Large positions.

21. **Action Item: [Second Reading](#): Board Bylaw 9150, Exhibit 9150: Student Board Members (Paul Hay)**

Recommendation: That the Governing Board delete Board Bylaw 9150 and Exhibit 9150, dealing with student Board members.

22. **Action Item: [Second Reading](#): BP 3400, AR 3400, 3440; Management of District Assets/Accounts, Inventories (Paul Hay)**

Recommendation: That the Governing Board delete approve Governing Board Policy 3400 and Administrative Regulations 3400 and 3400 relating to the management of district assets/accounts and inventories.

BUSINESS AND FINANCIAL FUNCTIONS

--None--

PERSONNEL FUNCTIONS

--None--

INSTRUCTIONAL AND STUDENT FUNCTIONS

23. Action Item: [AB2448 Plan](#) for Implementing ROCP Course Sequencing (John Fox)

Recommendation: That the Governing Board approve the plan for implementation of course sequencing as Required by AB 2448.

24. Consent Item: [Conceptual Approval](#) of East Side Union High School District Pilot Alternative Education Program (John Fox)

Recommendation: That the Governing Board conceptually approve placement of the East Side Union High School District pilot Alternative Education Program on the CCOC campus, effective August 27, 2008.

XIII. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Superintendent Paul Hay and the MAEP and CCOC Program Directors will have recent significant information to present to the Governing Board on topics not on the agenda.

- Oral Report: CCOC Director John Fox
- Oral Report: MAEP Director Sylvia Karp
- Oral Report: MetroED Superintendent Paul Hay

XIV. BOARD COMMENTS

(Diane Gordon)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

XV. OTHER MEETINGS

Regular Meeting, September 10, 2008	Closed Session	6:00 pm
	Open Session	7:00 pm

XVI. ADJOURNMENT

(Diane Gordon)

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