



**MetroED**  
Metropolitan  
Education District

**METROPOLITAN EDUCATION DISTRICT**  
760 Hillsdale Avenue  
San Jose, California 95136

## Governing Board Meeting Agenda

### REGULAR MEETING

Date: September 13, 2006

Time: 7:00 p.m.

### LOCATION

CCOC Auditorium

760 Hillsdale Ave.

San Jose, CA 95136

*Persons wishing to address the Governing Board must fill out a request to speak form and bring it to the board secretary prior to the conclusion of the "Public Presentations & Reports" section.*

### I. CALL TO ORDER/ROLL CALL (Cynthia Chang)

Ernie Dossa  
Richard Garcia  
Craig Mann

Cynthia Chang  
Marsha Grilli  
Diane Gordon

### II. REGULAR MEETING

**Time: 7:00 p.m.**

**Location: CCOC Auditorium**

### III. PLEDGE OF ALLEGIANCE (Diane Gordon)

### IV. ADOPT AGENDA (Cynthia Chang)

### V. SPECIAL ORDER OF BUSINESS (Tim Hallett)

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

### VI. PUBLIC PRESENTATIONS & REPORTS

#### A. Public Comments (Cynthia Chang)

*This portion of the Agenda provides an opportunity for members of the public to directly address the Governing Board on any item of interest to the public; however, provisions of the Brown Act (Gov't Code 54954.2(a) and .3) preclude any action being taken on any item not appearing on the posted agenda for action. Items on the agenda may be addressed during this portion or during the Board's consideration of the item. Time limits allocated to public testimony are 2 minutes for individuals and 5 minutes for organizations.*

### VII. CONSENT CALENDAR

**All matters listed under the Consent Calendar and marked with an \*asterisk are considered by the Governing Board to be routine and will be enacted in one motion.** There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items \*2 through \*6

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## BUSINESS AND FINANCIAL FUNCTIONS

- \*2. Action Item: Approve June Board Warrant Approval List (Paul Hay)

Recommendation: That the Governing Board approve the following warrant registers: #92747465-#92747483, dated August 14, 2006; #92748775-#92748829, dated August 17, 2006; #92750102-#92750145, dated August 23, 2006; #92750693, dated August 24, 2006; #92750970-#92751001, dated August 25, 2006; #92751368-#92751393, dated August 28, 2006; #92753287-#92753348, dated August 31, 2006. **(Budget Source: As indicated on Warrant Registers)**

- \*3. Action Item: Item to be Surplused (Paul Hay)

Recommendation: That the Governing Board surplus the items listed in the board packet.

- \*4. Action Item: Accept Donations (Paul Hay)

Recommendation: That the Governing Board accept the donation of two diesel engines to the Truck Mechanics Class.

- \*5. Action Item: Approve Change Orders #003 to contract for reconfiguration and upgrade of CCOC building 700 (Viton Construction Company, Inc.-\$19,610) (Paul Hay)

Recommendation: That the Governing Board approve Change Order #003 between the Metropolitan Education District and Viton Construction Company, Inc. in the amount of \$19,610.

## PERSONNEL

- \*6. Action Item: Classified Personnel (Dan Gilbertson)

Recommendation: That the Governing Board approve the one regular election, one temporary out-of-class increment, one removal of temporary out-of-class increment, two layoffs and one resignation.

## INSTRUCTIONAL AND STUDENT FUNCTIONS

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END OF CONSENT ITEMS

## VIII. INFORMATION ITEMS

7. Information Item: MetroED Investment Portfolio as of 6/30/06 (Wendy Zhang)

Recommendation: That the Governing Board review the MetroED Board Investment Report.

8. Information Item: Equalization Update (Tim Hallett)

Recommendation: That the Governing Board review and receive the updated information on the Equalization issue.

## END OF INFORMATION ITEMS

### IX. ACTION ITEMS AND REPORTS

#### BOARD AND ADMINISTRATIVE FUNCTIONS

#### BUSINESS AND FINANCIAL FUNCTIONS

9. Action Item: 2005-06 Unaudited Actual Financial Reports (Paul Hay)

Recommendation: That the Governing Board approve all 2005-06 interfund transfers; approve all fund balance designations, and authorize the Superintendent to file the 2005- 06 Unaudited Actual Financial Report with the Santa Clara County Superintendent of Schools.

10. Action Item: Monthly Budget Update (Wendy Zhang)

Recommendation: That the Governing Board approve the budget changes included in the Monthly Budget Update for the period ended 8/31/06

11. Action Item: Adopt Resolution #02-09-13-06, Career Technical Education Facilities Program (Tim Hallett)

Recommendation: That the Governing Board vote to support Resolution #02-09-13-06, making CCOC eligible to apply for modernization or new construction grants given the voters pass the bill in the November 2006 election.

#### PERSONNEL FUNCTIONS

#### INSTRUCTIONAL AND STUDENT FUNCTIONS

### X. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Oral Report: At this time Assistant Superintendent Paul Hay will report to the Board on departmental items of significance.

Oral Report: Superintendent Tim Hallett will have recent significant information to present to the Governing Board on topics not on the agenda.

### XI. BOARD COMMENTS (Cynthia Chang)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

### XII. Other Meetings

Regular Meeting, October 11, 2006	Closed Session	6:00 pm
	Open Session	7:00 pm

### XIII. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

- A. Pursuant to Government Code: 54957.6(f)

Conference with Labor Negotiator (District Negotiator-Dan Gilbertson)

B. Pursuant to Government Code: 54957(e)  
Public Employee Replacement: Superintendent

**XIV. ADJOURN TO CLOSED SESSION** **Time: After Regular Session**  
**Location: CCOC, RM 810**

**XV. REGULAR MEETING (continued)** **Time: After Closed Session**  
**Location: CCOC, RM 810**

**XVI. REPORT OF CLOSED SESSION ACTIONS** (Cynthia Chang)

**XVII. ADJOURNMENT** (Cynthia Chang)

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Agenda attachments are available for review at the District Office, 760 Hillsdale Ave, Bldg 400, San Jose, CA.  
This agenda is available from the internet at: [www.metroed.net](http://www.metroed.net)

Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two working days before the meeting date.